

**CHIPPEWA TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
of the  
COMBINED REORGANIZATION AND AGENDA MEETING  
MONDAY, JANUARY 5, 2015, 8:30 A.M.**

The Chippewa Township Board of Supervisors held a combined Reorganization Meeting and Agenda Meeting on Monday, January 5, 2015 at 8:30 a..m. Present were Manager Mark Taylor, Administrative Assistant Cindy Clark, Supervisor Jim Bouril, Supervisor Nancy Lamey, Solicitor George Verlihay and Finance Officer Beth Popik. Supervisor Mark Hoenig and Code Enforcement Officer Dawna Pella did not attend.

Chairman Bouril brought the meeting to order.

**VISITORS**

Chief Berchtold attended.

**REORGANIZATION**

The first order of business was to seat a new Chairman of the Board. Chairman Bouril turned the meeting over to Solicitor Verlihay who served as temporary Chairman until a new Chairman could be seated.

Temporary Chairman Verlihay asked for nominations for Chairperson of the Board of Supervisors.

**MS. LAMEY MOVED TO NOMINATE** Mr. Bouril as Chairman of the Board of Supervisors. Motion was seconded by Mr. Bouril. There were no other nominations for Chairman and with no further discussion the motion carried.

Mr. Bouril then took over the Chairmanship.

**DEPARTMENT LIAISONS, APPOINTMENTS, MEETING SCHEDULES**

Chairman Bouril said that there was one change, an addition on the new 2015 list and that was the addition of "Deputy Real Estate & Delinquent Real Estate Tax Collector – Thomas Householder". All other items remained the same as in 2014. The complete list for 2015 was as follows:

Chairman, Board of Supervisors	James Bouril
Vice Chairman, Board of Supervisors	Nancy Lamey
Manager	Mark Taylor
Police Chief	Robert C. Berchtold
Solicitor	George Verlihay
Engineer	Michael Baker
Code Enforcement Officer	Dawna Pella
Zoning Officer	Dawna Pella
Assistant Zoning Officer	Mark Taylor
Fire Chief	Jaye Graham
Treasurer	Beth Popik
Assistant Treasurer	Mark Taylor
Secretary	Mark Taylor
Receptionist/Recording Secretary	Cindy Clark
Receptionist/Recording Secretary	Dorinda Roberts
Wage Tax Collector	Berkheimer
Delinquent Real Estate Tax Collector	Linda Rawding
Deputy Real Estate & Delinquent Real Estate Tax Collector	Thomas Householder
Chief Administrative Officer of Police Pension Plan	Township Manager
Chief Administrative Officer of Non-Uniform Pension Plan	Township Manager
Auditor	Mark C. Turnley
Sewage Enforcement Officer	Craig Baker, Michael Groves
Depository	Huntington, ESB, Citizens
Vacancy Board	Don Olayer
Police Liaison	Nancy Lamey
Fire Liaison	Mark Hoenig
Public Works Liaison	Mark Hoenig
Shade Tree Commission Liaison	Nancy Lamey
Recreation Board Liaison	James Bouril
Sahli Preserve Advisory Board Liaison	Mark Hoenig
Administration Chairman	Mark Hoenig
Airport Representative	Nancy Lamey
Water Authority Representative	Nancy Lamey
Sewer Authority Representative	James Bouril
Council of Governments (COG) Representative	Nancy Lamey
Council of Governments (COG) Alternate	Mark Hoenig
Planning Commission Liaison	James Bouril
Zoning Board Liaison	James Bouril
State Convention Delegate	Nancy Lamey
State Convention Alternate Delegate	Mark Hoenig
Agenda Meeting Dates and Time	2 <sup>nd</sup> Wed. of month 8:30 am
Regular Meeting Dates and Time	3 <sup>rd</sup> Wed. of month 7:30 pm
Work Session Dates and Time	As needed-will be advertised

**MS. LAMEY MOVED TO APPROVE** the above list of officers, liaisons and times. Mr. Bouril seconded the motion and without further discussion the motion carried.

## BENEFITS SHEET AND SALARY SCHEDULE

The next order of business was to adopt the 2015 Benefits Sheet and Salary Schedule.

**MS. LAMEY MOVED TO ADOPT** the Benefits Sheet and Salary Schedule. Motion was seconded by Mr. Bouril and with no further discussion the motion carried.

## RESOLUTIONS

Chairman Bouril then presented in a group, the following five resolutions for adoption.

**RESOLUTION NO. 2015-1:** A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA RELATIVE TO THE ESTABLISHMENT AND MAINTENANCE OF EMPLOYEES' PENSION, ANNUITY, INSURANCE, AND BENEFIT FUND OR FUNDS, TO AMEND CERTAIN PROVISIONS OF THE PENSION PLAN OR PROGRAM APPLICABLE TO THE POLICE EMPLOYEES OF SAID TOWNSHIP.

**RESOLUTION NO. 2015-2:** WHEREAS, SECTION 7503 OF THE PENNSYLVANIA EMERGENCY MANAGEMENT SERVICES CODE, 35 PA C.S. SECTION 1702. ET. SEQ. MANDATES THAT CHIPPEWA TOWNSHIP PREPARE, MAINTAIN AND KEEP CURRENT AN EMERGENCY OPERATIONS PLAN FOR THE PREVENTION AND MINIMIZATION OF INJURY AND DAMAGE CAUSED BY A MAJOR EMERGENCY OR DISASTER WITHIN THIS TOWNSHIP; NOW THEREFORE, WE THE UNDERSIGNED SUPERVISORS OF CHIPPEWA TOWNSHIP DO HEREBY APPROVE, ADOPT AND PLACE INTO IMMEDIATE EFFECT THE EMERGENCY OPERATIONS PLAN OF CHIPPEWA TOWNSHIP. THIS PLAN SHALL BE REVIEWED ON AN ANNUAL BASIS TO MAKE CERTAIN THAT IT CONFORMS WITH THE REQUIREMENTS OF THE BEAVER COUNTY EMERGENCY OPERATIONS PLAN.

**PROMULGATION:** THIS PLAN SUPERSEDES PREVIOUS CHIPPEWA TOWNSHIP PLANS DEVELOPED FOR RESPONSE TO A MAJOR EMERGENCY OR DISASTER. THIS PLAN WAS ADOPTED BY THE BOARD OF SUPERVISORS UNDER RESOLUTION NO. 2015-2 DATED JANUARY 5, 2015.

**RESOLUTION NO. 2015-3:** A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA AUTHORIZING CHIPPEWA TOWNSHIP TO PARTICIPATE IN THE LOCAL PIGGYBACK PURCHASING PROGRAM AND AUTHORIZING THE TOWNSHIP MANAGER TO EXECUTE ANY CONTRACTS OR AGREEMENTS AUTHORIZED BY THE BOARD OF SUPERVISORS FOR CHIPPEWA TOWNSHIP.

**RESOLUTION NO. 2015-4:** A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA AUTHORIZING CHIPPEWA TOWNSHIP TO PARTICIPATE IN THE BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS JOINT BIDDING AND THE TOWNSHIP MANAGER TO EXECUTE ANY NECESSARY CONTRACTS, AND/OR OTHER ITEMS NECESSARY TO PARTICIPATE.

**RESOLUTION NO. 2015-5:** A RESOLUTION OF THE BOARD OF SUPERVISORS IN AND FOR THE TOWNSHIP OF CHIPPEWA, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA ADOPTING CERTAIN FEES FOR SERVICES PROVIDED BY THE TOWNSHIP.

**MS. LAMEY MOVED TO ADOPT** the above five resolutions. Motion was seconded by Mr. Bouril and with no further discussion the motion carried.

### APPOINTMENTS TO BOARDS

Chairman Bouril said that Richard Snedden's 3-year-term on the Zoning Hearing Board expired on 12-31-'14.

**MS. LAMEY MOVED TO REAPPOINT** Richard Snedden to the Zoning Hearing Board. Mr. Bouril seconded the motion and with no further discussion the motion carried.

### DELEGATES TO STATE CONVENTION

Manager Taylor said six people will most likely be attending the convention.

**MS. LAMEY MOVED TO AUTHORIZE** up to six people to attend the convention. Mr. Bouril seconded the motion and with no further discussion, the motion carried.

### MANAGER'S AGENDA ITEMS

1. **Ordinance # 248:**

Manager Mark Taylor said that Solicitor Verlihay has advertised Ordinance # 248 and it is now ready for adoption. Information on this was previously provided to the Supervisors in their packets. Solicitor Verlihay said that this pertains to authorizing the Township to participate in the PSATS unemployment compensation trust.

**MS. LAMEY MOVED TO PASS** Ordinance # 248. Mr. Bouril seconded the motion and without further discussion the motion carried.

### SOLICITOR'S BUSINESS

Solicitor Verlihay spoke about the property at the Braun Road and James Street intersection. This was formerly the Kenneth Price property and several Township liens had been filed on the property. This property was vacant for a while and went to a tax sale. The property was sold over a year ago. There was an error in serving notice of the sale. The Sheriff's office served notice of the sale to the Sanitary Authority, but the tax claim bureau did not give direct notice of the sale to the Township. The attorney for the current property owners is asking that the Township forgo this amount due and allow the property to pass free and clear instead of going through lengthy and expensive action to correct this. There was some discussion on this subject, with Manager Taylor explaining a little bit about the background of what has been going on with the property. The total amount due, with grass cutting liens is \$360.

**MS. LAMEY MOVED TO FORGIVE** the liens, totaling \$360.00. Mr. Bouril seconded the motion and with no further discussion, the motion carried.

**MANAGER'S MISCELLANEOUS ITEMS**

Manager Taylor said that Tax Collector Linda Rawding recently received a letter from Michele LaBate Watterson, of Apartment 903, at the Riviera complex. Ms. Watterson owes \$2993.46 for the years 2008 through 2013. \$754.26 of that amount is for penalties and interest on her delinquent taxes. The letter states that she is able, at this point, to pay \$2239.20 but is asking for forgiveness of the interest and penalties owed. Mr. Taylor said that Linda Rawding is not authorized to grant such a request from Ms. Watterson, so he is directing the letter to the Supervisors for their decision. Solicitor Verlihay explained that if the Supervisors agreed to do this, the entire amount owed would have to be paid to the tax claim bureau by Ms. Watterson and then the Township would refund \$754.26 to Ms. Watterson.

**MS. LAMEY MOVED TO REJECT** the request from Ms. Watterson to forgo paying the interest and penalties she owes. Mr. Bouril seconded the motion and with no further discussion, the motion carried. Attorney Verlihay will mail a letter concerning this.

With nothing further to come before the Board, the Combined Reorganization and Agenda Meeting for January, 2015 was adjourned at 8:45 a.m.

The next meeting scheduled is the Regular Supervisors' meeting on Wednesday, January 21, 2015. It is scheduled for 7:30 p.m.

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Secretary

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Chairman

