

**CHIPPEWA TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
of the
COMBINED REORGANIZATION AND AGENDA MEETING
MONDAY, JANUARY 6, 2014, 3 P. M.**

The Chippewa Township Board of Supervisors held a combined Reorganization Meeting and Agenda Meeting on Monday, January 6, 2014 at 3 p.m. Present were Manager Mark Taylor, Administrative Assistant Cindy Clark, Supervisor Jim Bouril, Supervisor Nancy Lamey, Supervisor Mark Hoenig, Attorney George Verlihay and Finance Officer Beth Popik. Code Enforcement Officer Dawna Pella did not attend.

Chairman Bouril brought the meeting to order.

VISITORS

Chief Berchtold attended.

REORGANIZATION

The first order of business was to seat a new Chairman of the Board. Chairman Bouril turned the meeting over to Solicitor Verlihay who served as temporary chairman until a new chairman could be seated.

Temporary Chairman Verlihay asked for nominations for Chairperson of the Board of Supervisors.

MS. LAMEY MOVED TO NOMINATE Mr. Bouril as Chairman of the Board of Supervisors. Motion was seconded by Mr. Hoenig and with no further discussion or nominations the motion carried.

Mr. Bouril then took over the Chairmanship and asked for nominations for Vice Chairman.

MR. HOENIG MOVED TO NOMINATE Ms. Lamey as Vice Chairman of the Board of Supervisors. Motion was seconded by Mr. Bouril and with no further discussion or nominations the motion carried.

DEPARTMENT LIAISONS, APPOINTMENTS, MEETING SCHEDULES

Chairman Bouril noted that the old list of names seems to have just been added to many times and the Supervisors' positions were scattered throughout the list, so he had typed a list of Supervisor positions and went over this list first. He welcomed comments, discussion or changes if someone wanted someone different for the various positions. He went over the list in the following order:

Police Liaison	Nancy Lamey
Fire Liaison	Mark Hoenig
Public Works Liaison	Mark Hoenig
Recreation Board Liaison	James Bouril
Shade Tree Commission Liaison	Nancy Lamey
Administration Chairman	Mark Hoenig
Airport Representative	Nancy Lamey
Delegate to State Convention	Nancy Lamey
Alternate to State Convention	Mark Hoenig
Beaver Falls Municipal Authority Representative	Nancy Lamey
Sewer Authority Liaison	James Bouril
Council of Governments Representative	Nancy Lamey
Council of Governments Alternate	Mark Hoenig
Liaison to Planning Commission & Zoning Hearing Board	James Bouril
Sahli Preserve Liaison	Mark Hoenig

MS. LAMEY MOVED TO APPROVE the above list of Supervisor positions for 2014. Mr. Hoenig seconded the motion and without further discussion the motion carried.

Chairman Bouril then moved on to the next group of names and positions:

Manager, Assistant Zoning Officer	Mark Taylor
Code Enforcement Officer, Zoning Officer	Dawna Pella
Township Solicitor	George Verlihay
Township Engineer	Michael Baker
Police Chief	Robert C. Berchtold
Wage Tax Collector	Berkheimer
Sewage Enforcement Officers	Craig Baker & Michael Groves
Depository	Huntington, ESB & Citizens Bank
Auditor	Mark C. Turnley

MS. LAMEY MOVED TO APPROVE the above list of officers and other positions read by Mr. Bouril. Mr. Hoenig seconded the motion and without further discussion the motion carried.

Chairman Bouril read the next group of names and positions in the following order:

Secretary	Mark Taylor
Receptionist/Recording Secretary	Cindy Clark
Receptionist/Recording Secretary	Dorinda Roberts
Vacancy Board	Don Olayer
Chief Administrative Officer of Police Pension Plan	Township Manager
Chief Administrative Officer/Non-Uniform Pension Plan	Township Manager
Fire Chief	Jaye Graham

MR. HOENIG MOVED TO APPROVE the above list of positions and the names that follow them. Ms. Lamey seconded the motion and without further discussion, the motion carried.

Chairman Bouril read the next two positions with the names:

Treasurer	Beth Popik
Assistant Treasurer	Mark Taylor

MR. HOENIG MOVED TO APPROVE the above two names to those positions. Ms. Lamey seconded the motion and without further discussion the motion carried.

Chairman Bouril then asked those present if they wished to continue to hold the Supervisors' monthly Regular meetings on the 3rd Wednesday of each month at 7:30 p.m. There was no objection to this.

Due to Mr. Hoenig's work schedule from January through June of 2014, it was suggested that the Supervisors' Agenda meetings continue to be held on the second Wednesday of each month, but at 8:30 in the morning instead of at 3 o'clock in the afternoon. The time the Agenda meetings will be held after June will be addressed and discussed at that time and also advertised at that time.

MR. HOENIG MOVED TO APPROVE setting the date and time of the 2014 Regular meetings as the third Wednesday of the month at 7:30 in the evening and the date and time of the 2014 Agenda meetings from January through June as the second Wednesday of the month at 8:30 in the morning. Ms. Lamey seconded the motion and without further discussion the motion carried.

Chairman Bouril listed the final name on the list:

Delinquent Real Estate Tax Collector	Linda Rawding
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MR. HOENIG MOVED TO APPROVE Linda Rawding as Delinquent Real Estate Tax Collector. Ms. Lamey seconded the motion and without further discussion, the motion carried.

BENEFITS SHEET AND SALARY SCHEDULE

The next order of business was to adopt the 2014 Benefits Sheet and Salary Schedule.

MR. HOENIG MOVED TO ADOPT the Benefits Sheet and Salary Schedule. Motion was seconded by Ms. Lamey and with no further discussion the motion carried.

RESOLUTIONS

Chairman Bouril then presented in a group, the following seven resolutions for adoption. He read what each resolution was about:

RESOLUTION NO. 2014-1: A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA RELATIVE TO THE ESTABLISHMENT AND MAINTENANCE OF EMPLOYEES' PENSION, ANNUITY, INSURANCE, AND BENEFIT FUND OR FUNDS, TO AMEND CERTAIN PROVISIONS OF THE PENSION PLAN OR PROGRAM APPLICABLE TO THE POLICE EMPLOYEES OF SAID TOWNSHIP.

RESOLUTION 2014-2: WHEREAS, SECTION 7503 OF THE PENNSYLVANIA EMERGENCY MANAGEMENT SERVICES CODE, 35 PA C.S. SECTION 1702. ET. SEQ. MANDATES THAT CHIPPEWA TOWNSHIP PREPARE, MAINTAIN AND KEEP CURRENT AN EMERGENCY OPERATIONS PLAN FOR THE PREVENTION AND MINIMIZATION OF INJURY AND DAMAGE CAUSED BY A MAJOR EMERGENCY OR DISASTER WITHIN THIS TOWNSHIP; NOW THEREFORE, WE THE UNDERSIGNED SUPERVISORS OF CHIPPEWA TOWNSHIP DO HEREBY APPROVE, ADOPT AND PLACE INTO IMMEDIATE EFFECT THE EMERGENCY OPERATIONS PLAN OF CHIPPEWA TOWNSHIP. THIS PLAN SHALL BE REVIEWED ON AN ANNUAL BASIS TO MAKE CERTAIN THAT IT CONFORMS WITH THE REQUIREMENTS OF THE BEAVER COUNTY EMERGENCY OPERATIONS PLAN.

PROMULGATION: THIS PLAN SUPERSEDES PREVIOUS CHIPPEWA TOWNSHIP PLANS DEVELOPED FOR RESPONSE TO A MAJOR EMERGENCY OR DISASTER. THIS PLAN WAS ADOPTED BY THE BOARD OF SUPERVISORS UNDER RESOLUTION NO. 2014-2 DATED JANUARY 6, 2014.

RESOLUTION NO. 2014-3: A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA AUTHORIZING CHIPPEWA TOWNSHIP TO PARTICIPATE IN THE LOCAL PIGGYBACK PURCHASING PROGRAM AND AUTHORIZING THE TOWNSHIP MANAGER TO EXECUTE ANY CONTRACTS OR AGREEMENTS AUTHORIZED BY THE BOARD OF SUPERVISORS FOR CHIPPEWA TOWNSHIP.

RESOLUTION NO. 2014-4: A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA AUTHORIZING CHIPPEWA TOWNSHIP TO PARTICIPATE IN THE BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS JOINT BIDDING AND THE TOWNSHIP MANAGER TO EXECUTE ANY NECESSARY CONTRACTS, AND/OR OTHER ITEMS NECESSARY TO PARTICIPATE.

RESOLUTION NO. 2014-5: A RESOLUTION OF THE BOARD OF SUPERVISORS IN AND FOR THE TOWNSHIP OF CHIPPEWA, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA ADOPTING CERTAIN FEES FOR SERVICES PROVIDED BY THE TOWNSHIP.

RESOLUTION NO. 2014-6: A RESOLUTION REGARDING ESB BANK ACCOUNTS.

RESOLUTION NO. 2014-7: A RESOLUTION REGARDING HUNTINGTON NATIONAL BANK ACCOUNTS.

MR. HOENIG MOVED TO ADOPT the above seven resolutions. Motion was seconded by Ms. Lamey and with no further discussion the motion carried.

CHRISTMAS TREE COLLECTION

Christmas trees will be collected on Thursday, January 9, 2014. This was advertised.

APPOINTMENTS TO BOARDS

Chairman Bouril noted the appointments that need to be made to various boards that were listed on the agenda:

Recreation Board – Kent Parkhill

(Was serving as Recreation Board alternate. Has applied to complete Mark Hoenig's unexpired 4-year term. The unexpired term ends on December 31, 2015.)

Zoning Hearing Board – John Denman

(Is willing to fill 3-year term formerly held by Mark Hoenig. This term begins this January and ends on December 31, 2016.)

Elected Auditor – Gina Alberti

(4-year term. The term begins this January and ends on December 31, 2017.)

MR. HOENIG MOVED TO APPROVE the above appointments. Ms. Lamey seconded the motion and with no further discussion the motion carried.

DELEGATES TO STATE CONVENTION

Manager Taylor listed six people who will most likely be attending the State convention: Chief Berchtold, Dawna Pella, Supervisors Bouril, Lamey and Hoenig, and himself.

MR. HOENIG MOVED TO APPROVE those six people as delegates. Ms. Lamey seconded the motion and with no further discussion, the motion carried.

MANAGER'S AGENDA ITEMS

1. Blackhawk Business Association:

Mr. Taylor met with Tyson Smith and Kevin Flick about the possibility of revitalizing the Blackhawk Business Association. Smith and Fleck then met with Attorney Fenchel who did legal work for the Association in the past. They will reorganize if there is enough interest and a meeting is scheduled here for January 28th at 8 a.m. Mr. Taylor invited the Supervisors to this. The Manager said it would be an asset to him to have some input from business owners when it comes to sign ordinances, esthetics, etc. He would like to know how these ordinances affect businesses here. The business owners he has been in contact with think this is a good idea. Mr. Taylor added that the Beaver Falls Rotary Club will be moving to Chippewa and will meet on Mondays at Z's Pub. It will now be the Chippewa Township Rotary Club.

2. McKinley School House:

The Beaver County Historical Society contacted Mr. Taylor about the McKinley School House being on the tour this spring. This would require someone to be present there for the open house which will be held on May 3rd and May 4th. The Manager confirmed that we would have someone there on one of the days, possibly him. The possibility of having a McKinley Historical Committee has been discussed. Dianne Manning and Pam Varga are interested. Ms. Varga may see if any retired school teachers would also be interested. The Manager said that he would then meet with them on a regular basis. He said there are many things under plastic in the School House. Some of the historical information could eventually be stored and protected in the Sahli House. The Manager told the Supervisors to supply him with names of any others who may want to be a part of this committee. There is a Historical Society meeting on January 21st in Freedom, that the Manager plans to attend on behalf of Chippewa Township.

3. Welcome to Chippewa Sign:

The Manager said that the sign was originally placed by the Blackhawk Business Association. He said it now needs some attention. The owner of the property would like to partner with the Township to place a new sign there, possibly with a stone base, and she will help financially with this. Mr. Taylor said he will work with her on this and they can look at various possibilities. He said that the Supervisors are welcome to participate in this if they want. He said if the Blackhawk Business Association reorganizes, they may also want to be a part of this.

4. Meeting with Planning Commission/Recreation Board:

Mr. Taylor said the Planning Commission would like an opportunity to meet with the Board. Their next meeting is scheduled to be held on January 14th at 7:30. The Recreation Board meets tonight and again on February 10th. The Manager said that they try to get together with the Supervisors once a year for communication purposes. He said due to work schedules they could also meet with Supervisors at another time, if needed. Tentative dates and times were discussed.

SUPERVISORS' BUSINESS

Chairman Bouril reminded everyone that 2016 will be the Township's 200th year. He said that volunteers will be needed for a committee to come up with ideas for this. The Manager said that he will ask Chuck Wissner of the Recreation Board about finding people who might be interested in working on plans. Mr. Hoenig said the Rec Board might be able to gear Community Day toward this and added that if the Blackhawk Business Association reorganizes perhaps they will want to get involved. Mr. Hoenig said it will be good to work with those who already have event contacts for things such as fireworks, etc. He said the Fire Department could be asked about helping, also.

MISCELLANEOUS

Chairman Bouril said a part time officer left for the State Police. The Chief now needs permission to hire another part-time officer.

MS. LAMEY MOVED TO GIVE PERMISSION to the Chief of Police to hire a part-time officer. Mr. Hoenig seconded the motion and with no further discussion the motion carried.

With nothing further to come before the Board, the Combined Reorganization and Agenda Meeting for January, 2014 was adjourned at 3:30.

The next meeting scheduled is the Regular Supervisors' meeting on Wednesday, January 15, 2014.

Secretary

Chairman

