

**CHIPPEWA TOWNSHIP
BOARD OF SUPERVISORS
COMBINED REORGANIZATION AND AGENDA MEETING
MONDAY, JANUARY 7, 2013
3 P. M.**

The Chippewa Township Board of Supervisors held a combined Reorganization Meeting and Agenda Meeting on Monday, January 7, 2013 at 3 p.m. Present were Manager Mark Taylor, Administrative Assistant Cindy Clark, Supervisor Jim Bouril, Supervisor Tom Roberts, Code Officer Dawna Pella and Finance Officer Beth Popik. Supervisor Nancy Lamey was absent.

Chairman Bouril brought the meeting to order.

VISITORS

Police Chief Berchtold attended.

REORGANIZATION

The first order of business was to seat a new chairman of the board. Chairman Bouril turned the meeting over to Solicitor Verlihay who served as temporary chairman until a new chairman could be seated.

Temporary Chairman Verlihay asked for nominations for Chairperson of the Board of Supervisors.

***MR. ROBERTS MOVED TO NOMINATE** James Bouril as Chairman of the Board. Seconded by Mr. Bouril and with no further discussion or nominations, the motion carried.

Mr. Bouril then took over the chairmanship and asked for nominations for Vice Chairman.

***MR. BOURIL MOVED TO NOMINATE** Tom Roberts as Vice Chairman of the Board. Seconded by Mr. Roberts and with no further discussion or nominations, the motion carried.

DEPARTMENT LIAISONS, APPOINTMENTS, MEETING SCHEDULES

Mr. Bouril noted changes needed: Twp. Engineers - Michael Baker (One engineer instead of two – remove Daniel C. Baker's name from list); Wage Tax Collector - Berkheimer (remove Central Tax); Receptionist/ Recording Secretary: Cindy Clark and Dorinda Roberts (remove Angie O'Dell's name as Assistant Secretary/Administrative Assistant/Recording Sec.). The complete list for 2013 follows:

Police Liaison	Nancy Lamey
Fire Liaison	Thomas Roberts
Public Works Liaison	Thomas Roberts
Recreation Board Liaison	James Bouril
Shade Tree Commission	Nancy Lamey
Administrative Chairman	Thomas Roberts
Airport Representative	Nancy Lamey
Manager, Assistant Zoning Officer	Mark Taylor
Code Enforcement Officer, Zoning Officer	Dawna Pella
Township Solicitor	George Verlihay
Township Engineer	Michael Baker
Police Chief	Robert C. Berchtold
Wage Tax Collector	Berkheimer
Sewage Enforcement Officers	Craig Baker and Michael Groves
Depository	Huntington, ESB & Citizens Banks
Auditor	Mark C. Turnley
Delegate to State Convention	Nancy Lamey
Alternate Delegate to State Convention	Thomas Roberts
Secretary	Mark Taylor
Receptionist/Recording Secretary	Cindy Clark
Receptionist/Recording Secretary	Dorinda Roberts
Vacancy Board	Don Olayer
Chief Administrative Officer of Police Pension Plan	Township Manager
Chief Administrative Officer of Non-Uniform Pension Plan	Township Manager
Fire Chief	Jaye Graham
Representative to Beaver Falls Municipal Authority	Nancy Lamey
Sewer Authority Liaison	James Bouril
Treasurer	Beth Popik
Assistant Treasurer	Mark Taylor
Representative to Council of Governments	Nancy Lamey
Alternate Representative to Council of Governments	Thomas Roberts
Liaison to Planning Commission & Zoning Hearing Board	James Bouril
Liaison to I. S. and Gertrude Sahli Nature Park	Thomas Roberts
Delinquent Real Estate Tax Collector	Linda Rawding
Date and time of regular monthly meetings	3 rd Wednesday of mo., 7:30 p.m.
Date and time of monthly agenda meetings	2 nd Wednesday of mo., 3:00 p.m.
Date and time of work sessions	As needed/will be advertised

***MR. ROBERTS MOVED** to approve the above list of liaisons, appointments and meeting schedules. Seconded by Mr. Bouril. With no further discussion, the motion carried.

BENEFITS SHEET AND SALARY SCHEDULE

The next order of business was to adopt the 2013 Benefits Sheet and Salary Schedule.

***MR. ROBERTS MOVED TO ADOPT** the Benefits Sheet and Salary Schedule. Seconded by Chairman Bouril and with no further discussion, the motion carried.

RESOLUTIONS

Chairman Bouril then presented in a group, the following five resolutions for adoption:

RESOLUTION NO. 2013-1: A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA RELATIVE TO THE ESTABLISHMENT AND MAINTENANCE OF EMPLOYEES' PENSION, ANNUITY, INSURANCE, AND BENEFIT FUND OR FUNDS, TO AMEND CERTAIN PROVISIONS OF THE PENSION PLAN OR PROGRAM APPLICABLE TO THE POLICE EMPLOYEES OF SAID TOWNSHIP.

RESOLUTION 2013-2: WHEREAS, SECTION 7503 OF THE PENNSYLVANIA EMERGENCY MANAGEMENT SERVICES CODE, 35 PA C.S. SECTION 1702. ET. SEQ. MANDATES THAT CHIPPEWA TOWNSHIP PREPARE, MAINTAIN AND KEEP CURRENT AN EMERGENCY OPERATIONS PLAN FOR THE PREVENTION AND MINIMIZATION OF INJURY AND DAMAGE CAUSED BY A MAJOR EMERGENCY OR DISASTER WITHIN THIS TOWNSHIP; NOW THEREFORE, WE THE UNDERSIGNED SUPERVISORS OF CHIPPEWA TOWNSHIP DO HEREBY APPROVE, ADOPT AND PLACE INTO IMMEDIATE EFFECT THE EMERGENCY OPERATIONS PLAN OF CHIPPEWA TOWNSHIP. THIS PLAN SHALL BE REVIEWED ON AN ANNUAL BASIS TO MAKE CERTAIN THAT IT CONFORMS WITH THE REQUIREMENTS OF THE BEAVER COUNTY EMERGENCY OPERATIONS PLAN.

PROMULGATION: THIS PLAN SUPERCEDES PREVIOUS CHIPPEWA TOWNSHIP PLANS DEVELOPED FOR RESPONSE TO A MAJOR EMERGENCY OR DISASTER. THIS PLAN WAS ADOPTED BY THE BOARD OF SUPERVISORS UNDER RESOLUTION NO. 2013-2 DATED JANUARY 7, 2013.

RESOLUTION NO. 2013-3: A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA AUTHORIZING CHIPPEWA TOWNSHIP TO PARTICIPATE IN THE LOCAL PIGGYBACK PURCHASING PROGRAM AND AUTHORIZING THE TOWNSHIP MANAGER TO EXECUTE ANY CONTRACTS OR AGREEMENTS AUTHORIZED BY THE BOARD OF SUPERVISORS FOR CHIPPEWA TOWNSHIP.

RESOLUTION NO. 2013-4: A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA AUTHORIZING CHIPPEWA TOWNSHIP TO PARTICIPATE IN THE BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS JOINT BIDDING AND THE TOWNSHIP MANAGER TO EXECUTE ANY NECESSARY CONTRACTS, AND/OR OTHER ITEMS NECESSARY TO PARTICIPATE.

RESOLUTION NO. 2013-5: A RESOLUTION OF THE BOARD OF SUPERVISORS IN AND FOR THE TOWNSHIP OF CHIPPEWA, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA ADOPTING CERTAIN FEES FOR SERVICES PROVIDED BY THE TOWNSHIP.

***MR. ROBERTS MOVED TO ADOPT** the above resolutions. Seconded by Mr. Bouril and with no further discussion the motion carried.

CHRISTMAS TREE COLLECTION

Christmas trees will be collected on Thursday, January 10, 2013.

APPOINTMENTS TO BOARDS

None.

DELEGATES TO STATE CONVENTION

Manager Mark Taylor said that four people - Chief Berchtold, James Bouril, Thomas Roberts and Nancy Lamey - are planning to attend the state convention. He said at this time, he and Dawna Pella are not planning to attend. It was agreed that since others may decide to go, the motion should be for up to six persons to attend.

***MR. ROBERTS MOVED TO APPROVE** those four – Chief Berchtold, James Bouril, Thomas Roberts and Nancy Lamey - plus 2 additional people (up to a total of six) for attendance at the convention. Motion was seconded by Mr. Bouril and with no further discussion, the motion carried.

No other matters were presented during the Reorganization portion of the meeting so Chairman Bouril adjourned the Reorganization Meeting and called the Agenda Meeting to order at 3:10.

MANAGER'S REPORT

Manager Mark Taylor presented the following agenda items for discussion or action:

1. New truck for the Street Department.

Manager Taylor said that Dale Morgan is requesting a 10-ton truck to replace a 1977 Ford truck. He said they have been having some lighting problems with the old truck recently. He said the paperwork and quote is from Hunter Truck Sales. The truck will be 100% "ready to go", as the price includes the snow plow, spreader, etc. The Manager asked for the approval to purchase the truck from Hunter.

***MR. ROBERTS MOVED** that the truck be purchased. Mr. Bouril seconded the motion. With no further discussion, the motion carried.

2. DCNR Grant

Manager Taylor said that everything regarding the DCNR grant was put together and sent in before January 1st. He said \$125,000 should be received back as reimbursement.

SUPERVISORS' BUSINESS

1. Mr. Roberts said someone called him to compliment Police Officer Lutton on the way he handled a call recently. He said Officer Lutton was of great assistance to the family who called for help.

2. Chairman Bouril said that the Community College of Beaver County is offering classes, some in Chippewa. He said employees are encouraged to attend these classes and listed a few of the classes that will be offered. He said the Township will pay for the courses taken and employees would get paid for their time if the classes are held in the daytime. He said employees would not be expected to take vacation time to take courses. He said employees could be given comp time for classes held in the evening hours.

SOLICITOR

No report.

With nothing further to come before the Board, the Agenda portion of the meeting was adjourned.

The next meeting will be held on Wednesday, January 16, 2013.

Secretary

Chairman

