

**CHIPPEWA TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING  
MINUTES  
AUGUST 21, 2013**

The Chippewa Township Board of Supervisors held their monthly Regular Meeting on Wednesday, August 21, 2013 at 7:30 p.m. Present were Supervisors James Bouril and Nancy Lamey, Manager Mark Taylor, Code Officer Dawna Pella and Administrative Assistant Cindy Clark. Supervisor Tom Roberts was not present due to medical issues.

Chairman Bouril called the meeting to order.

**VISITORS**

Chief Berchtold, Chuck Wissner and Amy Taylor attended.

**MINUTES**

Chairman Bouril had the following minutes for review:

1. The minutes of the June 12, 2013 Supervisor's Agenda Meeting.
2. The minutes of the June 19, 2013 Supervisors' Regular Monthly Meeting.

There were no additions or corrections and the minutes were approved as submitted.

(The July 10<sup>th</sup> Supervisors' Agenda Meeting was cancelled.)

(The July 17<sup>th</sup> Supervisors' Regular monthly meeting was cancelled.)

The Supervisors acknowledged the minutes of the following meetings:

1. May 20, 2013 Sanitary Authority Meeting
2. June 3, 2013 Recreation Board Meeting
3. June 11, 2013 Planning Commission Meeting
4. June 17, 2013 Sanitary Authority Meeting
5. July 1, 2013 Recreation Board Meeting

(The July 9<sup>th</sup> Planning Commission Meeting was cancelled.)

### ITEMS TO BE ACTED ON

The following items were presented:

1. Wright Subdivision:

Manager Taylor said this property is located off of Shenango Road. The property owner is changing the lot line to accommodate a pool. Dawna Pella said that the Planning Commission voted to recommend the approval of this contingent on a few housekeeping issues being addressed for Jim Culler.

**MS. LAMEY MOVED TO APPROVE** the lot line change. The motion was seconded by Mr. Bouril and carried.

2. Hickman Subdivision:

Manager Taylor said this is a lot line removal to build a garage. He would not permit the property owner to build a garage on a lot by itself. Dawna Pella said that the Planning Commission voted to recommend the approval of this contingent on housekeeping issues being addressed for Jim Culler.

**MS. LAMEY MOVED TO APPROVE** the lot line change. The motion was seconded by Mr. Bouril and carried.

### REPORTS

Mr. Bouril had the following June and July reports for review:

1. Financial Report
2. Police Department Report
3. Road Report
4. Wage Tax/OPT Report
5. Real Estate Tax Report
6. Zoning Report
7. Code Enforcement Officer's Report
8. Fire Department Report

(No June Fire Report was provided.)

### MANAGER'S REPORT

Manager Taylor had the following items for discussion:

1. Roberts Well Pad:

Manager Taylor said that he received an application from Chesapeake. He said they have wanted to construct this well pad for a long time. He distributed a few pages from the application but, told the Supervisors that there is a thick application in his office concerning this if they would like to read it in its entirety. The fee was \$250. He doesn't think he will be dealing with Amy and her crew any longer. They are the ones who put the application together. He said it is now in transition. He said he will keep the Supervisors informed as to how this permit process is coming along.

2. COG Fall Convention:

Manager Taylor asked anyone wishing to attend the fall convention at Shadow Lakes Golf Club to give their completed registration form to Cindy Clark as soon as possible for faxing.

3. Baseball Fields:

Manager Taylor said they've finished the infields and are doing a tremendous job. He received a quote of \$9000 to do both outfields. He had previously set it at \$7000 for each field. He also received a quote for fencing and he spoke about this. He wants to proceed with the black fencing. He said the price is not that much higher, at about \$24,300. The regular galvanized was around \$19,150. Mr. Bouril said it is easier to see through the black fencing. There was no objection to getting the black. Manager Taylor said he has been in constant communication with them by cell phone. He added that Lt. Colonel Nitchel may be able to provide some men in September for labor only. The Township would have to provide all equipment, tools and materials. He said we are ready. The Manager wants to construct a pavilion and hopes he can get a pavilion package in time. He had Chuck Wissner contact Jeffries regarding this. Wissner spoke about this and said they will work with us. The Lions Club would like to get involved with this. Taylor said the pavilion would not be located at an ideal place for rentals at certain times of the year due to baseball games. There would be too many conflicts with baseball games. He thanked Chuck Wissner for helping him with this.

4. Waterline Extension on 37<sup>th</sup> Street:

Manager Taylor said that he signed the agreement. He said that the water needed to be extended due to the ball fields. He said you can't build an athletic complex without water. Now the facilities there will have water service. The rec house can be tapped in. If the neighbor decides to tap in, money will be received from that. He noted that \$10,000 was taken from the \$70,000 price since they will now be closer to Darlington.

5. Garbage Exemption:

Mr. William D. Martin sent a letter requesting a garbage exemption due to the cost. Chairman Bouril said that in the past exemptions were granted if someone owned a business with a dumpster and wanted to place their household garbage in their business dumpster, but Mr. Martin did not indicate what he planned to do with his trash. The Chairman said that Mr. Martin just indicated in his letter that he can't afford to pay the bill and that he has a place that he feels is a good place to dispose of it. Manager Taylor said that the Supervisors have tried to stick with their policy from day one on this, even though many other people have requested exemptions due to the expense. The Chairman said that if they exempted people just because of the expense, they would have to exempt half of the people in the Township.

**MR. BOURIL MOVED TO DENY** the request from Mr. Martin for a garbage exemption. Ms. Lamey seconded the motion and the motion carried.

6. Newsletter:

Manager Taylor distributed a little pamphlet and said that the Township will try using a new format similar to it for the Township newsletter. The present format is about 8 pages long. A new smaller format, similar to the one he distributed, would only cost half as much and it would be in color. He feels the smaller newsletter would be easier for residents to keep track of and he said it could be hung on the refrigerator door, etc. The Chairman feels we should try using the new format.

7. Meals on Wheels:

The Manager said that Dale Herman and a group of volunteers will run and operate Meals on Wheels themselves. The group has sent out letters asking for donations. The Township may help out by enabling them to get their freezer and refrigerator back. They've received lots of money and are very close to their goal. He said they need about \$1500 - \$1700 to reach their goal. If he cannot get the freezer and refrigerator Mark Taylor said we could donate to them to help them get closer to their goal. He said this is his opinion. He feels the Meals on Wheels program is a continuing service that helps the people in Chippewa Township. He said across the U.S. there are not enough volunteers to staff this program. Ms. Lamey said there are more people using this service in the Township than she realized.

8. Crosswynds:

Manager Taylor said that the group who manages the property for Crosswynds is again asking that the Township take over their roads. They asked for this same thing 3 or 4 years ago. He said at that time the Supervisors didn't have to make a decision because they axed it themselves. He said it is common for multi-family private communities to approach him with this type of request. He feels that when a developer comes and presents a plan to the Township, the Township approves the plan based upon what the developer's agreement states. He went on to say that the people bought into that plan knowing that it is private. He said they are ready to do paving at Crosswynds. He said previously they didn't want to spend the money up front, because they were told at that time that they would have to pave the road, go through all of the inspections, and then it would be decided if it would be turned over to the Township or not. Now they know the paving has to be done so they are again wanting to place the responsibility on the Township. In his opinion, the Township should hold the developer to the original agreement, as that is how the development was set up. He said everyone moving there was aware of how it was set up. He said the developers should stick to their agreements. He predicts that in 10 years, the developers of the newest private road will also come to the Supervisors to ask that the Township take over their road. He said the cost of asphalt materials goes up every year. They don't want to raise their dues so they are looking for ways to cut costs. But he said no one wants to raise taxes, either. He said the Township cuts things and works to stay within their budget.

**MS. LAMEY MOVED TO DENY** the request by Crosswynds to have the Township take over their roads. Chairman Bouril seconded the motion and the motion carried. The Manager added that if they want to come in and plead their case to the Supervisors they are welcome to do this.

9. CTSA Appointment:

Joe Zagorski had been recommended to replace Lee Snyder on the Sanitary Authority Board. It was noted that those on the Board who know him have no problem with him being appointed to the Board. Manager Taylor said that he is a level-headed rational person who has knowledge of the system.

**MS. LAMEY MOVED TO APPROVE** the appointment of Joe Zogorski to complete the term of Lee Snyder on the Sanitary Authority Board. Chairman Bouril seconded the motion and the motion carried.

**MISCELLANEOUS MANAGER'S ITEMS**

Mark Taylor said that the Township's new telephone system has been installed. Employees were trained on how to use the new system. He said we have a new voice on the Township phone greeting (Cindy Clark). Clark said she recorded five different messages for the new system, including one that can be switched on in case the building closes due to inclement weather. Mr. Taylor said callers to the Municipal Building can now press a button to reach the Road Department or the Park recreation house. They no longer have to hang up and dial another number to get the Road Department office or rec house office. He said that Ms. Clark will now also be able to add trick or treat dates or other announcements to the greeting.

The Manager said he appreciates the employees working with him while he is in his home via his daughter during to his absence. She has been taking paperwork back and forth since his injury.

**PAYMENT OF BILLS**

Mr. Bouril had the June and July 2013 bills for review

**MS. LAMEY MOVED TO APPROVE** payment of the June and July 2013 bills. The motion was seconded by Mr. Bouril and carried.

**SOLICITOR'S BUSINESS**

Attorney Verlihay was not present.

**SUPERVISORS' BUSINESS**

Chairman Bouril said that he received correspondence from Jack Simon who feels the road lines are faded. Mr. Bouril feels they are no worse than others in the area. Manager Taylor said this will be addressed next year. He said next year a seal coat may be used.

Chairman Bouril said he received certified mail today. Manager Taylor explained that this is in regard to an extension for the NPDES permit at Chippewa Heights.

**ADJOURNMENT/MEETING DATES**

With nothing further to come before the Board, Chairman Bouril adjourned the meeting at 8 p.m.

The scheduled meeting dates for September are: Agenda meeting: September 11; Regular Meeting: September 18.

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Secretary

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Chairman

