

**CHIPPEWA TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
of the
REORGANIZATION MEETING
MONDAY, JANUARY 4, 2016, 8:30 A.M.**

The Chippewa Township Board of Supervisors held a combined Reorganization Meeting and Agenda Meeting on Monday, January 4, 2016 at 8:30 a.m. Present were Supervisor Jim Bouril, Supervisor Nancy Lamey, Supervisor Mark Hoenig, Manager Mark Taylor, Attorney George Verlihay, Code Enforcement Officer Dawna Pella and Administrative Assistant Cindy Clark.

Mr. Bouril brought the meeting to order.

VISITORS

Chief Berchtold and Beth Popik attended.

REORGANIZATION

The first order of business was to seat a new Chairman of the Board. Chairman Bouril turned the meeting over to Solicitor Verlihay who served as temporary Chairman until a new Chairman could be seated.

Temporary Chairman Verlihay asked for nominations for Chairperson of the Board of Supervisors.

MS. LAMEY MOVED TO NOMINATE Mr. Bouril as Chairman of the Board of Supervisors. Motion was seconded by Mr. Hoenig. There were no other nominations for Chairman and with no further discussion the motion carried.

MR. BOURIL MOVED TO NOMINATE Nancy Lamey as Vice Chairperson of the Board of Supervisors. Motion was seconded by Mr. Hoenig. There were no other nominations for Vice Chairman and with no further discussion the motion carried.

Mr. Bouril then took over the Chairmanship.

DEPARTMENT LIAISONS, APPOINTMENTS, MEETING SCHEDULES

There was one change to last year's list. (ESB bank is now WestBanco) The 2016 list is as follows:

Chairman, Board of Supervisors	James Bouril
Vice Chairman, Board of Supervisors	Nancy Lamey
Manager	Mark Taylor
Police Chief	Robert C. Berchtold
Solicitor	George Verlihay
Engineer	Michael Baker
Code Enforcement Officer	Dawna Pella
Zoning Officer	Dawna Pella
Assistant Zoning Officer	Mark Taylor
Fire Chief	Jaye Graham
Treasurer	Beth Popik
Assistant Treasurer	Mark Taylor
Secretary	Mark Taylor
Receptionist/Recording Secretary	Cindy Clark
Receptionist/Recording Secretary	Dorinda Roberts
Wage Tax Collector	Berkheimer
Delinquent Real Estate Tax Collector	Linda Rawding
Deputy Real Estate & Delinquent Real Estate Tax Collector	Thomas Householder
Chief Administrative Officer of Police Pension Plan	Township Manager
Chief Administrative Officer of Non-Uniform Pension Plan	Township Manager
Auditor	Mark C. Turnley
Sewage Enforcement Officer	Craig Baker, Michael Groves
Depository	Huntington, WestBanco & Citizens Banks
Vacancy Board	Don Olayer
Police Liaison	Nancy Lamey
Fire Liaison	Mark Hoenig
Public Works Liaison	Mark Hoenig
Shade Tree Commission Liaison	Nancy Lamey
Recreation Board Liaison	James Bouril
Sahli Preserve Advisory Board Liaison	Mark Hoenig
Administration Chairman	Mark Hoenig
Airport Representative	Nancy Lamey
Water Authority Representative	Nancy Lamey
Sewer Authority Representative	James Bouril
Council of Governments (COG) Representative	Nancy Lamey
Council of Governments (COG) Alternate	Mark Hoenig
Planning Commission Liaison	James Bouril
Zoning Board Liaison	James Bouril
State Convention Delegate	Nancy Lamey
State Convention Alternate Delegate	Mark Hoenig
Agenda Meeting Dates and Time	2 nd Wed. of month 8:30 am
Regular Meeting Dates and Time	3 rd Wed. of month 7:30 pm
Work Session Dates and Time	As needed-will be advertised

MR. HOENIG MOVED TO APPROVE the above list of officers, liaisons and times. Ms. Lamey seconded the motion and without further discussion the motion carried.

BENEFITS SHEET AND SALARY SCHEDULE

The next order of business was to adopt the 2016 Benefits Sheet and Salary Schedule.

MS. LAMEY MOVED TO ADOPT the Benefits Sheet and Salary Schedule. Motion was seconded by Mr. Hoenig and with no further discussion the motion carried.

RESOLUTIONS

Chairman Bouril then presented in a group, the following five resolutions for adoption.

RESOLUTION NO. 2016-1: A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA RELATIVE TO THE ESTABLISHMENT AND MAINTENANCE OF EMPLOYEES' PENSION, ANNUITY, INSURANCE, AND BENEFIT FUND OR FUNDS, TO AMEND CERTAIN PROVISIONS OF THE PENSION PLAN OR PROGRAM APPLICABLE TO THE POLICE EMPLOYEES OF SAID TOWNSHIP.

RESOLUTION NO. 2016-2: WHEREAS, SECTION 7503 OF THE PENNSYLVANIA EMERGENCY MANAGEMENT SERVICES CODE, 35 PA C.S. SECTION 1702. ET. SEQ. MANDATES THAT CHIPPEWA TOWNSHIP PREPARE, MAINTAIN AND KEEP CURRENT AN EMERGENCY OPERATIONS PLAN FOR THE PREVENTION AND MINIMIZATION OF INJURY AND DAMAGE CAUSED BY A MAJOR EMERGENCY OR DISASTER WITHIN THIS TOWNSHIP; NOW THEREFORE, WE THE UNDERSIGNED SUPERVISORS OF CHIPPEWA TOWNSHIP DO HEREBY APPROVE, ADOPT AND PLACE INTO IMMEDIATE EFFECT THE EMERGENCY OPERATIONS PLAN OF CHIPPEWA TOWNSHIP. THIS PLAN SHALL BE REVIEWED ON AN ANNUAL BASIS TO MAKE CERTAIN THAT IT CONFORMS WITH THE REQUIREMENTS OF THE BEAVER COUNTY EMERGENCY OPERATIONS PLAN.

PROMULGATION: THIS PLAN SUPERSEDES PREVIOUS CHIPPEWA TOWNSHIP PLANS DEVELOPED FOR RESPONSE TO A MAJOR EMERGENCY OR DISASTER. THIS PLAN WAS ADOPTED BY THE BOARD OF SUPERVISORS UNDER RESOLUTION NO. 2016-2 DATED JANUARY 4, 2016.

RESOLUTION NO. 2016-3: A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA AUTHORIZING CHIPPEWA TOWNSHIP TO PARTICIPATE IN THE LOCAL PIGGYBACK PURCHASING PROGRAM AND AUTHORIZING THE TOWNSHIP MANAGER TO EXECUTE ANY CONTRACTS OR AGREEMENTS AUTHORIZED BY THE BOARD OF SUPERVISORS FOR CHIPPEWA TOWNSHIP.

RESOLUTION NO. 2016-4: A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA AUTHORIZING CHIPPEWA TOWNSHIP TO PARTICIPATE IN THE BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS JOINT BIDDING AND THE TOWNSHIP MANAGER TO EXECUTE ANY NECESSARY CONTRACTS, AND/OR OTHER ITEMS NECESSARY TO PARTICIPATE.

RESOLUTION NO. 2016-5: A RESOLUTION OF THE BOARD OF SUPERVISORS IN AND FOR THE TOWNSHIP OF CHIPPEWA, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA ADOPTING CERTAIN FEES FOR SERVICES PROVIDED BY THE TOWNSHIP.

MR. HOENIG MOVED TO ADOPT the above five resolutions. Motion was seconded by Ms. Lamey and with no further discussion the motion carried.

APPOINTMENTS TO BOARDS

The following persons have terms that are expiring: Ron Olson, 3 year-term on Zoning Hearing Board expired on 12-31-15; Ron Schollaert, 5-year term on the Shade Tree Commission expired on 12-31-15; Gary Davison, 5-year term on the Sanitary Authority expires on 1-4-16; Kent Parkhill, 4-year term on the Recreation Board expired on 12-31-15.

MR. HOENIG MOVED TO REAPPOINT Ron Olson, Ron Schollaert, Gary Davison and Kent Parkhill to the Boards/Commissions/Terms listed above. Ms. Lamey seconded the motion and with no further discussion the motion carried.

DELEGATES TO STATE CONVENTION

Manager Taylor said that up to six people may want to attend the upcoming convention.

MS. LAMEY MOVED TO AUTHORIZE up to six people to attend the convention. Mr. Hoenig seconded the motion and with no further discussion, the motion carried.

MANAGER'S AGENDA ITEMS

1. Manager Taylor has been working on rules, regulations and fees for the new Wright fields at Veterans Park and other Township parks. He distributed what he has come up with so far to the Supervisors for their input. He said that he is also going to show the list to members of the Recreation Board at tonight's meeting and will ask for comments from them. He will also check with the insurance company about the items on the present list and about liability issues. There could be slight changes to what is on the list at this time. He said he may be ready to ask for approval on the final list of rules, regulations and fees from the Supervisors at their Regular meeting on January 20th.

With nothing further to come before the Board, the Combined Reorganization and Agenda Meeting for January, 2016 was adjourned at 8:35 a.m.

The next meeting scheduled is the Regular Supervisors' meeting on Wednesday, January 20, 2016. It is scheduled for 7:30 p.m.

