

**CHIPPEWA TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
of the
APRIL 13, 2016
AGENDA MEETING**

The Chippewa Township Board of Supervisors held their monthly Agenda Meeting on Wednesday, April 13, 2016. The meeting was called to order at 8:43 a.m. Present were Chairman Jim Bouril, Supervisor Nancy Lamey, Supervisor Mark Hoenig, Township Manager Mark Taylor, Code Enforcement Officer Dawna Pella and Administrative Assistant Cindy Clark.

Chairman Bouril brought the meeting to order.

VISITORS

Chief Berchtold attended.

MANAGER

Township Manager Mark Taylor had listed the following items on the agenda for discussion or action:

1. Letter to PennDOT requesting a meeting:

Manager Taylor spoke about the Darlington Road repaving project that PennDOT decided to delay for a year. The Manager was referred to Todd Kravits, who asked for a letter from the Township requesting help with the traffic congestion problems here. We are looking at possible solutions to some traffic problems. Mr. Taylor has drafted a letter for Todd Kravits, to hopefully get this going.

2. Hours of Operation:

Manager Taylor would like to arrange to have a time period during the day when the Township staff can get together for a meeting without people coming in and out of the building. He said he has had the receptionists keep track of the number of people who visit or call the reception area during the first hour of the day (8-9) and he has also had them record the number of people who visit or call during the noon to 1 time period. He said that if a new plan is implemented, the employees would still be here the same amount of time that they presently are, so that won't be affected. Only the time we are open to the public would change. Manager Taylor noted that Representative Marshall's office in our building is only open to the public from 8:30 to 4 and Tax Collector Linda Rawding's office is open from 9 to 4:30. He said she also closes for an hour at lunch time. He asked for input from the Supervisors on this.

3. Starting Gate Building:

Mr. Taylor said that Jim Palmer of Community and Economic Development said they are attempting to purchase the empty Starting Gate building next door. There were some questions concerning easements that are being worked out and Mr. Taylor explained this to the Supervisors. He has been working with Attorney Verlihay and Jim Palmer on this for about a month. He said there is a lot of paperwork and lots of questions involved with the sale and purchase of this property.

4. Employee Handbook:

Mr. Taylor said that he and Supervisor Hoenig met with representatives from Campbell Durrant Beatty Palombo & Miller on Monday. He would like for them to look over the Township's 1999 employee handbook for updating. They are putting together a proposal for us regarding training and providing other ongoing services for us when needed. He hopes to have additional information on this by next Wednesday's meeting.

5. Leaf and Brush Collection Site:

Manager Taylor said that the collection site is now open for 2016 and we have already sold 120 permits this year. He said that Bill Diccico is working at the site again this year and his shed is now insulated. Manager Taylor said the site is open the same days and hours as in 2015. He said things are running smoothly, with less complaints.

6. Building and Grounds Inspections:

The Manager said he would like to take the Supervisors on a tour of the Township buildings and grounds. The police department has been painted and other things have been done. The Supervisors decided to take this tour on May 11th, following the May morning Agenda Meeting.

MANAGER'S MISCELLANEOUS ITEMS

Manager Taylor said that we are part of the KOZ program and every so often we have to pass a resolution regarding this. He has a template for this and has spoken to Solicitor Verlihay about this. He said the resolution will be included with next week's agenda.

He added that he will be attending a free local government symposium tomorrow from 8 to 11:30 dealing with finances, insurance benefits, legal accountability, technology, etc. Turn Key Taxes is sponsoring this.

SUPERVISORS' BUSINESS

It was noted that the Supervisors would be attending the convention next week but will be back for the Wednesday night meeting.

ADJOURNMENT

With nothing further to come before the Board, Mr. Bouril adjourned the meeting at 9:02 a.m.

Secretary

Chairman
