

**CHIPPEWA TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
of the
JUNE 15, 2016
COMBINED AGENDA/REGULAR MEETING**

The Chippewa Township Board of Supervisors held a Combined Agenda/Regular Meeting on Wednesday, June 15, 2016, at 7:30 p.m. Present were Chairman Jim Bouril, Supervisor Nancy Lamey, Supervisor Mark Hoenig, Manager Mark Taylor, Solicitor George Verlihay, Code Enforcement Officer Dawna Pella and Administrative Assistant Cindy Clark.

Chairman Bouril called the meeting to order.

VISITORS

Chief Berchtold attended.

MINUTES

Chairman Bouril had the following minutes for review:

1. The minutes of the May 11, 2016 Board of Supervisors Agenda Meeting
2. The minutes of the May 18, 2016 Board of Supervisors Regular Meeting

There were no additions or corrections and the minutes were approved as submitted.

The Supervisors acknowledged the minutes of the following meetings:

1. The minutes of the April 18, 2016 Sanitary Authority Board Meeting
2. The minutes of the May 3, 2016 Recreation Board Meeting
3. The minutes of the May 10, 2016 Planning Commission meeting.

ITEMS TO BE ACTED ON

1. Property Maintenance Code Board of Appeals –Tom Stewart:

Manager Taylor said that Tom Stewart is willing to be reappointed to the Property Maintenance Code Board of Appeals. His term expires on June 17, 2016.

MR. HOENIG MOVED TO REAPPOINT Tom Stewart to the Property Maintenance Code Board of Appeals. Ms. Lamey seconded the motion and the motion carried.

The new term will run for three years and will expire on June 17, 2019.

REPORTS

Chairman Bouril had the following May reports for review:

1. Financial Report
2. Police Department Report
3. Road Report
4. Wage Tax/OPT Report
5. Real Estate Tax Report
6. Zoning Report
7. Code Enforcement Officer's Report
8. No Fire Department report was received before the agenda was prepared.

Manager Taylor said that he received a report from the Fire Department today.

MANAGER'S REPORT

Manager Taylor had the following items listed on the agenda for discussion:

1. Proposed Maintenance Building Addition:

Manager Taylor said he's been working with the steel building company about the addition to the road department maintenance building. He had provided preliminary drawings to the Supervisors. He said space is needed there and after this addition is added, we will be able to get all of our equipment inside. He has to meet with Kevin and Attorney Verlihay to come up with an advertisement and with bid specs. He asked the Supervisors for a motion to allow him to proceed.

MR. HOENIG MOVED TO ALLOW THE MANAGER TO GO OUT FOR BIDS for the maintenance building addition. Ms. Lamey seconded the motion and without further discussion the motion carried.

2. Garbage Contract:

Manager Taylor said that Waste Management was to provide the Township with a customer list by June 1st but they did not do this. There will be no third year contract with Waste Management this fall. Attorney Verlihay said their contract expires on September 30th. He said he has started to get the specs and would like to have this proposal in in July. He would like to get this into the paper next week. Bidders would have about 3 weeks to respond. It will be advertised. Manager Taylor recommended removing the home hazardous waste from the contract this time. Chairman Bouril said that he wouldn't object to eliminating this because he saw that only a small number of households used this service. Manager Taylor received around 20 response cards and also feels the service was under-utilized. The Manager said that since a citizen asked him about it, he did check with places that give a senior citizen discount. He doesn't feel that we have the time to do this before the next contract because there would be lots to decide and do between now and then. He said he is not personally against this but it would take much more research before it could be implemented. There was discussion about what would be listed in a new contract. The number of pick-up days was addressed. Attorney Verlihay feels that having tiny pieces of leaves mixed with grass should be permitted. It was decided that we would do away with the hazardous waste item, it will be a straight 2-year contract, and we will ask that the Township not be billed for its dumpsters. We will do the bid opening at 10 a.m. on Monday, July 25. Bids will be due on Friday, July 22nd by 3.m.

MS. LAMEY MOVED TO GO OUT FOR BIDS for a garbage contract for the Township. Mr. Hoenig seconded the motion and without further discussion the motion carried.

3. D.E.P. 902 Grant:

The Manager received verbal confirmation that the Township will receive the grant of around \$138,000 to cover the cost of a roll-off truck, two roll-off boxes, fencing, equipment, electric, shed and the camera system. We will receive a letter regarding this in a few weeks. He said he will not proceed with ordering anything until this is further confirmed in a letter.

4. Part-time officer:

A part-time police officer resigned from the department. The Chief had previously been authorized by the Board to advertise and replace another part-time officer. The Chief now feels he has enough applicants in the pool to hire two people, instead of advertising again. Chairman Bouril said this sounded fine. Manager Taylor said the hiring of two part-time officers should help with the scheduling around vacations.

5. Access Agreement:

The Manager noted that Attorney Verlihay had previously put together paperwork for Community and Economic Development. Jim Palmer didn't like the 75%/25% maintenance responsibility portion of this. He asked for the township to come up with a firm number, that they could pay once a year, similar to a home owner's association fee. Mr. Taylor said if the Township agreed to this, the number would have to be increased by a certain percentage every so often. Attorney Verlihay said it could be increased 4% or 5% each year and after 6 years it could be re-negotiated. The Manager said you never know when the price of asphalt could suddenly rise dramatically. He said it wasn't easy to come up with a starting number but he suggested \$2500 per year with increases such as Attorney Verlihay suggested taking place and then re-negotiations taking place every 6 years. The Supervisors had no problem with doing this.

PAYMENT OF BILLS

Mr. Bourill had the May 2016 bills for review.

MR. HOENIG MOVED TO APPROVE payment of the May 2016 bills. The motion was seconded by Ms. Lamey and with no further discussion the motion carried.

SOLICITOR'S BUSINESS

Solicitor Verlihay said that Mrs. White signed her portion of the deed and the settlement statement is headed to California. The Manager gave him the check for \$110,000 for the purchase of the White property. He said that the Manager will need to sign some papers and then the money will be wired to Mrs. White tomorrow. The White transaction will then be closed.

The Solicitor said that the Trputec property transaction is also complete and that is now the Township's property.

Don Olayer sold Lot 10 in Hickory Woods and is requesting a partial release of mortgage.

MS. LAMEY MOVED TO PROCEED with the partial release of mortgage. Mr. Hoenig seconded the motion and without further discussion the motion carried.

SUPERVISORS' BUSINESS

Supervisor Hoenig thanked Mark Taylor and Dawna Pella for the work they performed in order to get the grant.

Mr. Hoenig also said although they faced some minor problems recently, the plans for the 200th Anniversary event are still proceeding, vendors and speakers are lined up, a program and presentation are being planned. Mr. Hoenig was thanked for all of the work he is doing to make the 200th Anniversary a success.

Mr. Bouril reminded the others about the open houses.

ADJOURNMENT/MEETING DATES

With nothing further to come before the Board Mr. Bouril adjourned the meeting at 8:05 p.m.

The scheduled meeting dates for July 2016 are: Agenda Meeting: Wednesday, July 13th at 8:30 a.m., Regular Meeting: Wednesday, July 20th at 7:30 p.m.

Secretary

Chairman

