

**CHIPPEWA TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
of the
REORGANIZATION MEETING
TUESDAY, JANUARY 3, 2017, 8:30 A.M.**

The Chippewa Township Board of Supervisors held their annual Reorganization Meeting on Tuesday, January 3, 2017 at 8:30 a.m. Present were Chairman Jim Bouril, Supervisor Nancy Lamey, Manager Mark Taylor, Code Enforcement Officer Dawna Pella, Finance Officer Beth Popik and Administrative Assistant Cindy Clark. Supervisor Mark Hoenig did not attend.

Chairman Bouril brought the meeting to order.

VISITORS

Chief Berchtold and Richard Bebout attended.

REORGANIZATION

The first order of business was to seat a new Chairman of the Board. Chairman Bouril turned the meeting over to Solicitor Verlihay who served as temporary Chairman until a new Chairman could be seated.

Temporary Chairman Verlihay asked for nominations for Chairperson of the Board of Supervisors.

MS. LAMEY MOVED TO NOMINATE Jim Bouril as Chairman of the Board of Supervisors. Motion was seconded by Supervisor Bouril. There were no other nominations for Chairman and with no further discussion the motion carried.

Mr. Bouril then took over the Chairmanship.

DEPARTMENT LIAISONS, APPOINTMENTS, MEETING SCHEDULES

Several changes were made to the list this year. The final 2017 list was read as follows:

Chairman, Board of Supervisors	James Bouril
Vice Chairman, Board of Supervisors	Nancy Lamey
Manager	Mark Taylor
Police Chief	Robert C. Berchtold
Solicitor	George Verlihay
Engineer	Michael Baker
Code Enforcement Officer	Dawna Pella
Zoning Officer	Mark Taylor
Assistant Zoning Officer	Dawna Pella
Fire Chief	Jaye Graham
Treasurer	Beth Popik
Assistant Treasurer	Mark Taylor/Rich Bebout
Secretary	Mark Taylor
Assistant Secretary	Rich Bebout
Receptionist/Recording Secretary	Cindy Clark
Receptionist/Recording Secretary	Dorinda Roberts
Wage Tax Collector	Berkheimer
Delinquent Real Estate Tax Collector	Linda Rawding
Deputy Real Estate & Delinquent Real Estate Tax Collector	Thomas Householder
Chief Administrative Officer of Police Pension Plan	Township Manager
Chief Administrative Officer of Non-Uniform Pension Plan	Township Manager
Auditor	Mark C. Turnley
Sewage Enforcement Officer	AG-Squared/ Michael Groves
Depository	Huntington/WestBanco/First National
Vacancy Board	Don Olayer
Police Liaison	Nancy Lamey
Fire Liaison	Mark Hoenig
Public Works Liaison	Mark Hoenig
Shade Tree Commission Liaison	Nancy Lamey
Recreation Board Liaison	James Bouril
Sahli Preserve Advisory Board Liaison	Mark Hoenig
Administration Chairman	Mark Hoenig
Airport Representative	Nancy Lamey
Water Authority Representative	Nancy Lamey
Sewer Authority Representative	James Bouril
Council of Governments (COG) Representative	Nancy Lamey
Council of Governments (COG) Alternate	Mark Hoenig
Planning Commission Liaison	James Bouril
Zoning Board Liaison	James Bouril
State Convention Delegate	Nancy Lamey
State Convention Alternate Delegate	Mark Hoenig
Agenda Meeting Dates and Time	2 nd Wed. of month 8:30 am
Regular Meeting Dates and Time	3 rd Wed. of month 7:30 pm
Work Session Dates and Time	As needed-will be advertised

Chairman Bouril read the above list in sections. After each group of items was read **MS. LAMEY** **MOVED TO APPROVE** that group of officers, liaisons and times and then Mr. Bouril seconded the motions made by Ms. Lamey and the motions carried. All of the department liaisons, appointments and meeting schedules were approved as listed.

BENEFITS SHEET AND SALARY SCHEDULE

The next order of business was to adopt the 2017 Benefits Sheet and Salary Schedule.

MS. LAMEY MOVED TO ADOPT the Benefits Sheet and Salary Schedule. Motion was seconded by Mr. Bouril and with no further discussion the motion carried.

RESOLUTIONS

Chairman Bouril then presented in a group, the following five resolutions for adoption.

RESOLUTION NO. 2017-1: A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA RELATIVE TO THE ESTABLISHMENT AND MAINTENANCE OF EMPLOYEES' PENSION, ANNUITY, INSURANCE, AND BENEFIT FUND OR FUNDS, TO AMEND CERTAIN PROVISIONS OF THE PENSION PLAN OR PROGRAM APPLICABLE TO THE POLICE EMPLOYEES OF SAID TOWNSHIP.

RESOLUTION NO. 2017-2: WHEREAS, SECTION 7503 OF THE PENNSYLVANIA EMERGENCY MANAGEMENT SERVICES CODE, 35 PA C.S. SECTION 1702. ET. SEQ. MANDATES THAT CHIPPEWA TOWNSHIP PREPARE, MAINTAIN AND KEEP CURRENT AN EMERGENCY OPERATIONS PLAN FOR THE PREVENTION AND MINIMIZATION OF INJURY AND DAMAGE CAUSED BY A MAJOR EMERGENCY OR DISASTER WITHIN THIS TOWNSHIP; NOW THEREFORE, WE THE UNDERSIGNED SUPERVISORS OF CHIPPEWA TOWNSHIP DO HEREBY APPROVE, ADOPT AND PLACE INTO IMMEDIATE EFFECT THE EMERGENCY OPERATIONS PLAN OF CHIPPEWA TOWNSHIP. THIS PLAN SHALL BE REVIEWED ON AN ANNUAL BASIS TO MAKE CERTAIN THAT IT CONFORMS WITH THE REQUIREMENTS OF THE BEAVER COUNTY EMERGENCY OPERATIONS PLAN.

PROMULGATION: THIS PLAN SUPERSEDES PREVIOUS CHIPPEWA TOWNSHIP PLANS DEVELOPED FOR RESPONSE TO A MAJOR EMERGENCY OR DISASTER. THIS PLAN WAS ADOPTED BY THE BOARD OF SUPERVISORS UNDER RESOLUTION NO. 2017-2 DATED JANUARY 3, 2017.

RESOLUTION NO. 2017-3: A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA AUTHORIZING CHIPPEWA TOWNSHIP TO PARTICIPATE IN THE LOCAL PIGGYBACK PURCHASING PROGRAM AND AUTHORIZING THE TOWNSHIP MANAGER TO EXECUTE ANY CONTRACTS OR AGREEMENTS AUTHORIZED BY THE BOARD OF SUPERVISORS FOR CHIPPEWA TOWNSHIP.

RESOLUTION NO. 2017-4: A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA AUTHORIZING CHIPPEWA TOWNSHIP TO PARTICIPATE IN THE BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS JOINT BIDDING AND THE TOWNSHIP MANAGER TO EXECUTE ANY NECESSARY CONTRACTS, AND/OR OTHER ITEMS NECESSARY TO PARTICIPATE.

RESOLUTION NO. 2017-5: A RESOLUTION OF THE BOARD OF SUPERVISORS IN AND FOR THE TOWNSHIP OF CHIPPEWA, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA ADOPTING CERTAIN FEES FOR SERVICES PROVIDED BY THE TOWNSHIP.

MS. LAMEY MOVED TO ADOPT the above five resolutions. Motion was seconded by Mr. Bouril and with no further discussion the motion carried.

APPOINTMENTS TO BOARDS

The following persons have terms that have expired: Jon Denman's 3 year-term on Zoning Hearing Board expired on December 31, 2016; Clint Berchtold's 5-year term on the Sanitary Authority expired on January 2, 2017.

MS. LAMEY MOVED TO REAPPOINT Jon Denman to the Zoning Hearing Board and Clint Berchtold to the Sanitary Authority for the terms listed above. Chairman Bouril seconded the motion and with no further discussion the motion carried.

DELEGATES TO STATE CONVENTION

Manager Taylor said there is a possibility that seven people may attend the State Convention.

MS. LAMEY MOVED TO AUTHORIZE up to seven people to attend the convention. Chairman Bouril seconded the motion and with no further discussion, the motion carried.

MISCELLANEOUS ITEMS

Solicitor Verlihay said that McGuire Memorial added another property in Chippewa. He said that the Township will need to amend the pilot agreement. This will be the seventh property. They will pay directly to the Township.

MS. LAMEY MOVED that Solicitor Verlihay move forward with the preparation of the agreement the Township has with McGuire Memorial. Chairman Bouril seconded the motion and without further discussion the motion carried.

With nothing further to come before the Board, the 2017 Reorganization Meeting adjourned at 8:35 a.m.

The Regular Meeting this month is scheduled for 7:30 p.m. on January 18th. There will be no Agenda Meeting in January.

Secretary

Chairman

