

**CHIPPEWA TOWNSHIP
BOARD OF SUPERVISORS**

**MINUTES
of the
REORGANIZATION
MEETING
of
TUESDAY, JANUARY 2, 2018, 12:30 P.M.**

The Chippewa Township Board of Supervisors held their annual Reorganization Meeting on Tuesday, January 2, 2018 at 12:30 p.m. Present were Chairman Jim Bouril, Supervisor Nancy Lamey, Supervisor Mark Hoenig, Township Manager Mark Taylor, Solicitor George Verlihay, Assistant Secretary/Treasurer Rich Bebout, Code Enforcement Officer Dawna Pella and Administrative Assistant Cindy Clark.

CALL TO ORDER

Chairman Bouril brought the meeting to order.

VISITORS

Chief Berchtold attended.

LIST OF DEPARTMENT LIAISONS, APPOINTMENTS, MEETING SCHEDULES

The Supervisors had all been given copies of the 2017 list of department liaisons, appointments and meeting schedules prior to the meeting. They were to look at the list from the previous year to see if any changes in names or positions are needed for 2018. The list follows on Page Two.

DEPARTMENT LIAISONS, APPOINTMENTS, MEETING SCHEDULES

Chairman, Board of Supervisors	James Bouril
Vice Chairman, Board of Supervisors	Nancy Lamey
Manager	Mark Taylor
Police Chief	Robert C. Berchtold
Solicitor	George Verlihay
Engineer	Michael Baker
Code Enforcement Officer	Dawna Pella
Zoning Officer	Mark Taylor
Assistant Zoning Officer	Dawna Pella
Fire Chief	Jaye Graham
Treasurer	Beth Popik
Assistant Treasurer	Mark Taylor/Rich Bebout
Secretary	Mark Taylor
Assistant Secretary	Rich Bebout
Receptionist/Recording Secretary	Cindy Clark
Receptionist/Recording Secretary	Dorinda Roberts
Wage Tax Collector	Berkheimer
Delinquent Real Estate Tax Collector	Linda Rawding
Deputy Real Estate & Delinquent Real Estate Tax Collector	Thomas Householder
Chief Administrative Officer of Police Pension Plan	Township Manager
Chief Administrative Officer of Non-Uniform Pension Plan	Township Manager
Auditor	Mark C. Turnley
Sewage Enforcement Officer	AG-Squared/ Michael Groves
Depository	Huntington/WestBanco/First National
Vacancy Board	Don Olayer
Police Liaison	Nancy Lamey
Fire Liaison	Mark Hoenig
Public Works Liaison	Mark Hoenig
Shade Tree Commission Liaison	Nancy Lamey
Recreation Board Liaison	James Bouril
Sahli Preserve Advisory Board Liaison	Mark Hoenig
Administration Chairman	Mark Hoenig
Airport Representative	Nancy Lamey
Water Authority Representative	Nancy Lamey
Sewer Authority Representative	James Bouril
Council of Governments (COG) Representative	Nancy Lamey
Council of Governments (COG) Alternate	Mark Hoenig
Planning Commission Liaison	James Bouril
Zoning Board Liaison	James Bouril
State Convention Delegate	Nancy Lamey
State Convention Alternate Delegate	Mark Hoenig
Agenda Meeting Dates and Time	2 nd Wed. of month 8:30 am
Regular Meeting Dates and Time	3 rd Wed. of month 7:30 pm
Work Session Dates and Time	As needed-will be advertised

REORGANIZATION

The first order of business was to seat a new Chairperson of the Board. Chairman Bouril turned the meeting over to Attorney Verlihay who served as temporary Chairman until a new Chairman could be seated.

Temporary Chairman Verlihay asked for nominations for Chairperson of the Board of Supervisors.

MS. LAMEY MOVED TO NOMINATE Jim Bouril as Chairman of the Board of Supervisors. Motion was seconded by Mr. Hoenig. There were no other nominations for Chairman and with no further discussion the motion carried.

Mr. Bouril thanked the other two Supervisors for naming him as Chairman and then he took over the Chairmanship. He asked for nominations for the position of Vice Chairperson of the Board.

MR. HOENIG MOVED TO NOMINATE Nancy Lamey as Vice Chairperson of the Board of Supervisors. The motion was seconded by Mr. Bouril. There were no other nominations for Vice Chairperson and with no further discussion the motion carried.

After the first two positions on the list were taken care of, Chairman Bouril continued on with the next group of names and positions on the Department Liaisons, Appointments, and Meeting Schedule list.

Chairman Bouril read the names and positions as a group starting with Manager - Mark Taylor through Sewage Enforcement Officer - AG-Squared/Michael Groves. (Group One consisted of 21 positions, as listed on Page Two of these minutes).

MR. HOENIG MOVED TO APPROVE those in Group One as listed. Ms. Lamey seconded the motion and with no further discussion the motion carried.

Chairman Bouril then read the names and positions as a group starting with Depository-Huntington/WesBanco/First National and going through State Convention Alternate Delegate - Mark Hoenig. (Group Two consisted of 18 positions, as listed on Page Two of these minutes.)

MR. HOENIG MOVED TO APPROVE those in Group Two as listed. Ms. Lamey seconded the motion and with no further discussion the motion carried.

Chairman Bouril continued down the list, reading the Agenda Meeting Dates and Time, the Regular Meeting Dates and Time and the Work Session Dates and Time. (Group Three contained 3 items, as listed on Page Two of these minutes.)

MR. HOENIG MOVED TO APPROVE the dates and times as listed. Ms. Lamey seconded the motion and with no further discussion the motion carried.

The list of Department Liaisons, Appointments & Meeting Schedules will be the same in 2018 as in 2017.

BENEFITS SHEET AND SALARY SCHEDULE

The next order of business was to adopt the 2018 Benefits Sheet and Salary Schedule.

MR. HOENIG MOVED TO ADOPT the Benefits Sheet and Salary Schedule. Motion was seconded by Ms. Lamey and with no further discussion the motion carried.

RESOLUTIONS

Chairman Bouril then presented in a group, the following five resolutions for adoption.

RESOLUTION NO. 2018-1: A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA RELATIVE TO THE ESTABLISHMENT AND MAINTENANCE OF EMPLOYEES' PENSION, ANNUITY, INSURANCE, AND BENEFIT FUND OR FUNDS, TO AMEND CERTAIN PROVISIONS OF THE PENSION PLAN OR PROGRAM APPLICABLE TO THE POLICE EMPLOYEES OF SAID TOWNSHIP.

RESOLUTION NO. 2018-2: WHEREAS, SECTION 7503 OF THE PENNSYLVANIA EMERGENCY MANAGEMENT SERVICES CODE, 35 PA C.S. SECTION 1702. ET. SEQ. MANDATES THAT CHIPPEWA TOWNSHIP PREPARE, MAINTAIN AND KEEP CURRENT AN EMERGENCY OPERATIONS PLAN FOR THE PREVENTION AND MINIMIZATION OF INJURY AND DAMAGE CAUSED BY A MAJOR EMERGENCY OR DISASTER WITHIN THIS TOWNSHIP; NOW THEREFORE, WE THE UNDERSIGNED SUPERVISORS OF CHIPPEWA TOWNSHIP DO HEREBY APPROVE, ADOPT AND PLACE INTO IMMEDIATE EFFECT THE EMERGENCY OPERATIONS PLAN OF CHIPPEWA TOWNSHIP. THIS PLAN SHALL BE REVIEWED ON AN ANNUAL BASIS TO MAKE CERTAIN THAT IT CONFORMS WITH THE REQUIREMENTS OF THE BEAVER COUNTY EMERGENCY OPERATIONS PLAN.

PROMULGATION: THIS PLAN SUPERSEDES PREVIOUS CHIPPEWA TOWNSHIP PLANS DEVELOPED FOR RESPONSE TO A MAJOR EMERGENCY OR DISASTER. THIS PLAN WAS ADOPTED BY THE BOARD OF SUPERVISORS UNDER RESOLUTION NO. 2018-2 DATED JANUARY 2, 2018.

RESOLUTION NO. 2018-3: A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA AUTHORIZING CHIPPEWA TOWNSHIP TO PARTICIPATE IN THE LOCAL PIGGYBACK PURCHASING PROGRAM AND AUTHORIZING THE TOWNSHIP MANAGER TO EXECUTE ANY CONTRACTS OR AGREEMENTS AUTHORIZED BY THE BOARD OF SUPERVISORS FOR CHIPPEWA TOWNSHIP.

RESOLUTION NO. 2018-4: A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA AUTHORIZING CHIPPEWA TOWNSHIP TO PARTICIPATE IN THE BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS JOINT BIDDING AND THE TOWNSHIP MANAGER TO EXECUTE ANY NECESSARY CONTRACTS, AND/OR OTHER ITEMS NECESSARY TO PARTICIPATE.

RESOLUTION NO. 2018-5: A RESOLUTION OF THE BOARD OF SUPERVISORS IN AND FOR THE TOWNSHIP OF CHIPPEWA, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA ADOPTING CERTAIN FEES FOR SERVICES PROVIDED BY THE TOWNSHIP.

MS. LAMEY MOVED TO ADOPT the above five resolutions. Motion was seconded by Mr. Hoenig and with no further discussion the motion carried.

APPOINTMENTS TO BOARDS

The following persons have terms that have expired: Richard Snedden's 3 year-term on Zoning Hearing Board expired on December 31, 2017; Larry Diday's 5-year term on the Sanitary Authority expired on January 1, 2018.

MR. HOENIG MOVED TO REAPPOINT Richard Snedden to the Zoning Hearing Board and Larry Diday to the Sanitary Authority for the terms listed above. Ms. Lamey seconded the motion and with no further discussion the motion carried.

DELEGATES TO STATE CONVENTION

Manager Taylor said six people may attend the State Convention.

MR. HOENIG MOVED TO AUTHORIZE up to six people to attend the convention. Ms. Lamey seconded the motion and with no further discussion, the motion carried.

MISCELLANEOUS ITEMS

Manager Taylor announced that Christmas tree pick-up will be on Saturday, January 13th this year.

Supervisor Lamey brought a plaque that was presented to the Township by the Fire Department to show their appreciation for the support they receive from the Township.

With nothing further to come before the Board, the 2018 Reorganization Meeting adjourned at 12:40 p.m.

The Regular Meeting this month is scheduled for 7:30 p.m. on January 17th. There will be no Agenda Meeting in January.

