VETERANS PARK WRIGHT FIELDS
USE AND PERMIT POLICY

POLICY STATEMENT

The purpose of this policy is to establish an orderly procedure for the reservation and use of the Veterans Park Fields for games, practices, tournaments, special events and community and resident sports activities. It is the intent of this policy to balance the increase in demand for organized uses with maintenance and field care to protect the long-term playability of the field and ensure user safety.

This initial policy statement will be in place until such a time as Chippewa Township can ascertain field use needs and develop a more extensive use and permit policy.

If no permits have been issued, the fields may be used on a first come, first served basis, unless otherwise posted or prohibited in this policy. Non-permitted users must surrender the field to designated permit holders at all times. All users and user groups, weather permitted or not, must adhere to all rules and regulations outlined in this policy and comply with all Veterans Park rules and regulations and stated conditions of use.

CRITERIA

Field allocation for permit requesters will be based on the priority system listed below.

CHIPPEWA RESIDENT TEAMS: Teams that have a current roster of 51% or greater of Chippewa Twp. Residents

Priority 1 **Chippewa Township sponsored/co-sponsored events**

Priority 2 **Chippewa resident youth teams with non-profit status**

Priority 3 **Blackhawk School District based youth non-profit teams, Blackhawk School District sponsored Athletic Teams and Activities.**

Priority 4 **Chippewa area residents, Chippewa resident non-profit adult sports leagues and other Chippewa area non-profit community groups.**

Priority 5 **Non-Chippewa area resident sports teams, commercial and for-profit organizations**

Scheduled league games shall have priority for use of the facility over practice. Practice session locations shall be rotated around the field playing surfaces in accordance with existing field conditions. Township staff will control use of the facility.

Field use or playability will be determined by safety conditions and/or hazards that could be deterrent to the welfare of users/players, existing and forecasted weather conditions for the day, and potential damage to the field due to use.

Groups who use Chippewa Township athletic facilities are responsible for canceling games and/or practices on site if "poor or unsafe field conditions" includes.

Presence of lightning or thunder
Standing water in an area of at least 3 feet in diameter on the field
Water surfacing or bubbling up when walking on turf
Field is muddy to the point that footing becomes unstable (players slipping & sliding)
Sharp or other dangerous objects on field (i.e. broken glass, large unmovable rocks, broken base pegs, holes, etc.)
Unsecured goals.

Field Fees Listed by Priority

Veterans Park	Priority I	Priority II	Priority III	Priority IV	Priority V
Wright Fields					
Field #1 (turf)	0	$75/hr	$75/hr	$75/hr	$150/hr
Field #2	0	0	0	0	$50/hr
Field #3	0	0	0	0	$50/hr
Field #4	0	0	0	0	$50/hr
Field #5	0	0	0	0	$50/hr
Field #6	0	0	0	0	$50/hr
Field #7	0	0	0	0	$25/hr
Bowser Field	0	0	0	0	$100/game
WesBanco Field	0	0	0	0	$100/game

Chippewa Park	Priority I	Priority II	Priority III	Priority IV	Priority V
Baseball/Softball	0	0	0	0	$50/game
Park Field	0	0	0	0	$100/game

TOURNAMENT REQUEST

All Tournament play requires a meeting with Chippewa Township officials to establish field fees and availability. Normal fees listed above do not apply to tournament requests.

INSURANCE REQUIREMENT

Organizations and leagues, before being issued a permit, must provide a certificate of insurance listing Chippewa Township as additionally insured and as the certificate holder. The amount of general liability coverage must be at least $1,000,000 per occurrence and $2,000,000 aggregate coverage. Turf users and permit holders agree to hold Chippewa Township and its members harmless and fee from any liability of any nature arising out of the use of the turf, including reimbursement of any legal costs and fees incurred in defense of such claims.

PERMIT CANCELLATION

Permits may be canceled and/or rescheduled. Permits canceled by Chippewa Township or due to inclement weather may be rescheduled as availability allows. Any organization that has been allocated space and does not intend to use the space according to the permit shall notify the Recreation Department so that the fields may be reallocated or otherwise used to their maximum. Permits canceled by the user at least 5 days prior to the event will be not charged to the user.

Permits canceled with fewer than 5 days' notice may be charged to the user, except if the cancellation is due to inclement weather or unplayable field conditions.

PERMIT DENIAL OR REVOCATION

Any users found in violation of the guidelines outlined in this policy will be subject to all applicable fines and penalties, including loss of future permitting and use privileges. A permit may be denied or revoked if the permit holder or any member of the permitted user group:

Violates the guidelines stated in the policy
Does not comply with Chippewa Township Rules and regulations and Conditions of Use as stated
Fails to use the permitted field without notification
Removes any posted signs or markers
Removes any goals
Uses a field that has been posted as closed on the website.

Application Dates

Season	If field use request falls within below dates	Application Date
Spring	April 1st - July 15th	2nd Friday of January
Summer/Fall	July 16th - November 15th	2nd Friday of April
Winter	November 16th - March 31st	2nd Friday of September

Applications received after these dates will be considered on a first come first serve basis and in accordance with other procedures outlined in this policy

Note: To provide the best possible field conditions for all users, game fields will be ***CLOSED*** November 16th through March 1st weather permitting, except for synthetic turf field, which is open year round.

RULES AND REGULATIONS FOR ATHLETIC FIELD USE

* Groups wishing to utilize a field for a game must acquire a permit from Chippewa Township. The field use permit must be available during use and presented to any Chippewa Township representative upon request. It is the responsibility of the organization's Field Representative to make sure coaches receive and understand that permits must be on site during field use.

* It is the responsibility of the organization's Field Representative and/or the individual identified as the person in charge of the permit to enforce the rules and regulations regarding the conduct of the group while using Chippewa Township facilities including posted rules.

* Field use begins and ends at the times stated on the permit, including set-up and clean up. Groups are not allowed on fields prior to the start time on the permit and are required to exit the fields and have adjacent areas cleaned up at the ending time indicated on the permit. Check your permit for specific times you may access the fields. All litter must be picked up and placed in trash cans after each use.

* Chippewa Township Fields may be permitted as available beginning at 8a.m. Use will end at dusk. Variances to theses times must be approved by Chippewa Township and noted on your field use permit.

* Permits are not transferable. All users will ensure that no unauthorized third party is granted permission to use the field without Chippewa Township approval.

* Practices are not allowed on lined soccer, lacrosse or football game fields or on softball and baseball fields that have been prepped for games (i.e. dragged and chalked). A permit may be issued for practice on the synthetic turf field.

* Parking is allowed in designated areas only. Vehicles are not allowed on Chippewa Township fields or property, other than parking lots, without written permission noted on the permit issued by Chippewa Township. User groups must inform their participants and spectators to park in facility parking lots and public parking areas.

* Selling food or other items is not allowed without Chippewa Township approval.

* The display or distribution of handbills, pamphlets, flyers, signs or any other printed material containing advertising matter, information or announcements is prohibited on Chippewa Township property.

* Amplified sound is not allowed on any field without Chippewa Township approval and must be noted on the permit.

* Property walls, building, signs and fences are not to be used as backstops at any time.

* No hitting or kicking balls into backstops or fences ("pepper").

* Portable goals and/or markers are allowed, but must be removed daily.

* No hitting golf balls.

* No alcohol or smoking permitted on Township property.

* Permit holders shall inspect the field/facility prior to and subsequent to each use to identify any dangerous or unsafe condition and to determine whether the field/facility is safe and appropriate for any contemplated activity. Permit holders shall promptly advise Chippewa Township of any perceived dangerous or unsafe conditions.

VETERANS PARK
WRIGHT SYNTHETIC TURF FIELD

RULES AND REGULATIONS:

* No sunflower seeds

* No chewing gum

* Smoking prohibited

*No tobacco products of any kind

* No matches, lighters, flammable products or heaters

* No glass of any type

* No golf

* No dogs or pets of any kind

* No bikes, roller blades, skateboards or motorized vehicles

* No stakes, spiked or pointed objects of any kind including high heeled shoes

* No metal spikes or cleats, appropriate turf shoes must be worn (tennis shoes and rubber molded cleats are permitted if free of mud)

*No Chairs permitted on field

* Alcohol is prohibited in the park

* Any equipment without wheels must be lifted when moved. No dragging allowed

* No use of model planes or rockets

* No painting, chalking, tape or other adhesive materials shall be placed on the field surface

* Fields may be closed at any time due to maintenance or safety related concerns

* Please do not pick or pull grass fibers or infill materials on the field

*Snow removable by authorized personnel only.

THANK YOU FOR YOUR COOPERATION, ENJOY!

VETERANS PARK
WRIGHT FIELD
RENTAL APPLICATION AND AGREEMENT

1. Organization Making Request _____

2. Today's Date _____

3. Contact Person/Responsible Party _____

4. Address _____

5. City _____ State _____ Zip _____

6. Cell # _____ Alternate # _____

7. Facility Requested _____
(i.e. Wright Field #1)

8. # of Fields Requested _____

9. Requested Rental Date _____

_____

_____

10. Sport or Activity Being Played _____

11. Estimated Attendance _____

12. Start Time _____ am/pm End Time _____ am/pm

13. Will a particular set-up or equipment be needed for your request? If yes, describe

_____

_____

Please read before signing.

I understand this form is a **request** until it is approved and required fees are paid. Requests must be received 21 days prior to rental date requested unless otherwise approved and will be reviewed within 3-5 business days of being received. No deposit or payment is due with this form.

I agree to submit payment, as determined by Chippewa Township, by date indicated when notified of approval. Failure to submit payment by date requested will make this request null and void and may result in loss of time slot.

I understand a submitted request is **not** a guarantee of availability or approval. All rentals are processed as identified in the Rules and Rates. Requests will be reviewed based on policy, facility and staff availability. Chippewa Township reserves the right to deny any rental which is deemed inappropriate.

I have read the Chippewa Township regulations and agree to adhere to them. This acknowledges that I have read the Rule and Regulations. As the Responsible Party for the field rental, I will make all users aware of the rules and regulations associated with the use of the athletic fields(s).

I can assure that the individual taking responsibility for the Rental Application and Agreement is 21 years of age. I understand and will ensure that an authoritative representative of the organization, over the age of 21, will remain on premise for duration of the rental. I understand that the organization is solely responsible for any and all supervision during rental. I understand that the organization is solely responsible for determining whether the site is safe and appropriate for use prior to each use; and notify the Township of any known safety hazard. Safety includes protections of the resources as well as participants.

It is fully understood and agreed that the representative and their organization guarantees to defend, indemnify and hold harmless the Chippewa Township, Veterans Park, its officers, employees, volunteers and agents against any and all liabilities, claims, damages, losses, costs and expenses (including reasonable attorneys' fees) arising indirectly or directly in connection with or under, or as a result of this agreement. It is also understood that the organization will provide and maintain at its own cost, insurance coverage as outlined in the Veterans Field Procedures, Rules, and Rates.

Chippewa Township may wave rules and regulations as deemed necessary.

_____ _____

Printed Name of Responsible Party Signature of Responsible Party

Date of Signature_____ _____

Title/Office (if applicable)

Please sign and return this Rental Application and Agreement to the Chippewa Township Municipal Building.

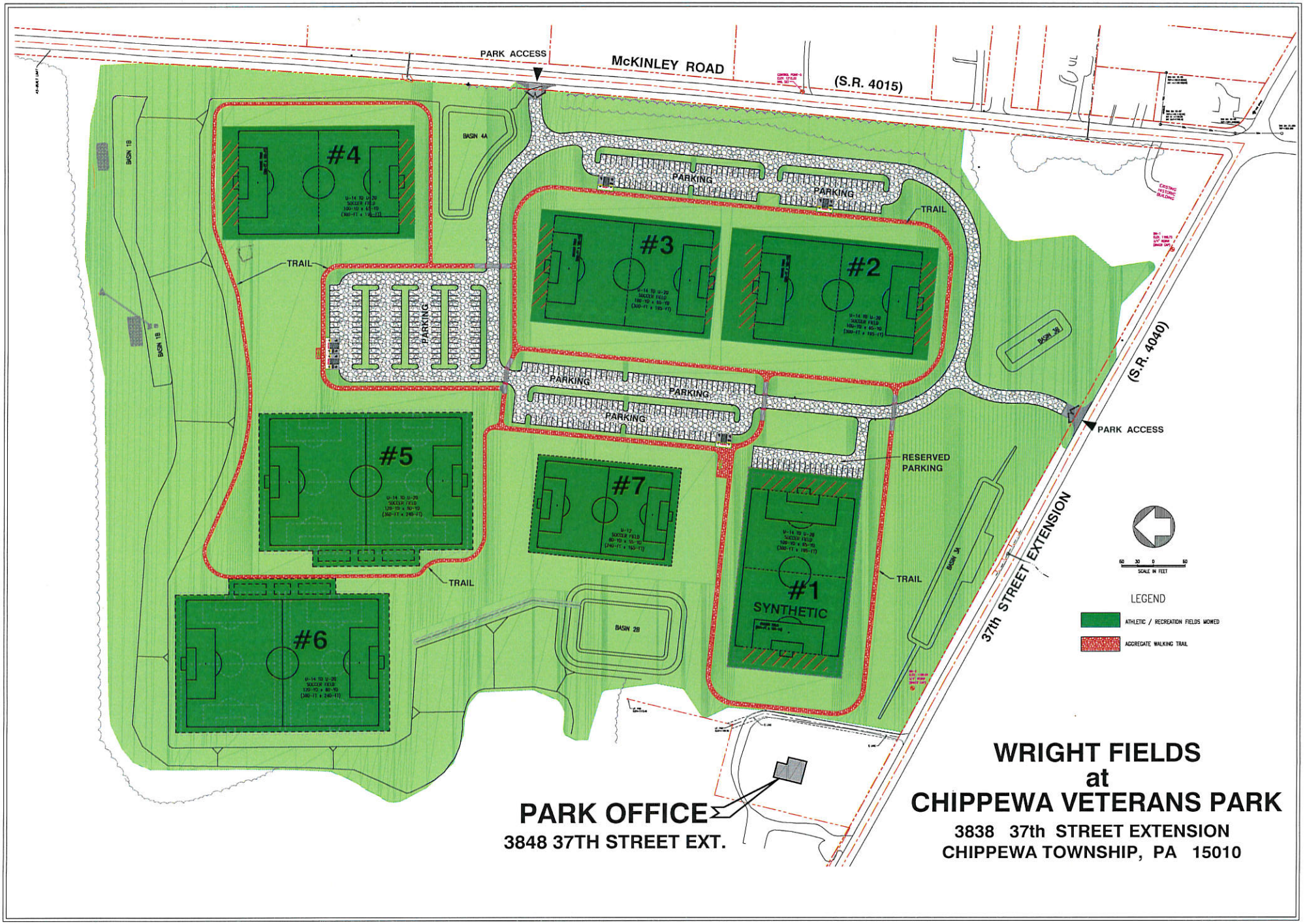
*****OFFICE USE ONLY*****

Date Received: _____ **Date Approved**_____ **Amount Due** $_____

Paid: _____ck# _____ cash_____ Receipt#

Dates & Time approved:_____

_____


PARK ACCESS
McKINLEY ROAD
(S.R. 4015)
#4
#3
#2
#5
#7
#6
#1
SYNTHETIC
TRAIL
PARKING
BASIN 4A
BASIN 1B
BASIN 3B
BASIN 2B
BASIN 3A
RESERVED PARKING
(S.R. 4040)
37th STREET EXTENSION
PARK ACCESS
SCALE IN FEET
LEGEND
ATHLETIC / RECREATION FIELDS MOWED
AGGREGATE WALKING TRAIL
PARK OFFICE
3848 37TH STREET EXT.
WRIGHT FIELDS
at
CHIPPEWA VETERANS PARK
3838 37th STREET EXTENSION
CHIPPEWA TOWNSHIP, PA 15010