

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

DATE _____

NAME _____

PRESENT ADDRESS _____

PHONE NUMBER _____

EMPLOYMENT DESIRED

POSITION _____

DATE YOU CAN START _____

SALARY DESIRED _____

ARE YOU EMPLOYED NOW? _____

WHERE? _____

WHEN? _____

REFERRED BY _____

EDUCATION

Name of School

Graduated:

yes/no

High School _____

College _____

Trade, Business or

Correspondence School _____

GENERAL

Subjects of Special Study or Research work. _____

Special Skills _____

U.S. Military Service _____

FORMER EMPLOYERS(List Below Last Three Employers Starting With The Last One First)

Date Month Year Name and address of Employer Salary Position Reason for Leaving

REFERENCES: List the names of 3 persons not related to you whom you have known at least 1 year.

Name	Address	Business	Years Acquainted
1.			
2.			
3.			

The following statement applies in: Maryland & Mass: it is unlawful in the state of PA to require or administer a lie detector test as a condition of employment or continued employment. Any employer who violates this law shall be subject to criminal penalties and civil liability.

Signature of Applicant

In case of emergency notify:

Name	Address	Phone No.
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I certify that all the information submitted by me on this application is true and complete and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time. In consideration of my employment, I agree to conform to the company's rules and regulations and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice at any time at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause and with or without notice at any time by the company. I understand that no company representative, other than its president and then only when in writing and signed by the president, has any authority to enter into any agreement for employment for any specific period of time or to make any agreement contrary to the foregoing.

Date: _____ Signature _____