

**CHIPPEWA TOWNSHIP
BOARD OF SUPERVISORS
AGENDA MEETING
MINUTES
MARCH 8, 2017**

The Chippewa Township Board of Supervisors held their monthly Agenda Meeting at 8:30 a.m. on Wednesday, March 8, 2017. Present were Vice Chairman Nancy Lamey, Supervisor Mark Hoenig, Manager Mark Taylor, Assistant Secretary/Treasurer Rich Bebout, Code Enforcement Officer Dawna Pella and Administrative Assistant Cindy Clark. Chairman Jim Bouril did not attend.

Ms. Lamey brought the meeting to order.

VISITORS

Joe Petrella, of the Beaver County Agricultural Land Preservation Board attended. He distributed business cards and copies of the 44-page Agricultural Area Security Law booklet to all those at the table. He showed various maps and spoke about the farms in the area. He said that this is not a land use law and it does not stop development. He said that it protects farmers and allows them to use normal farming practices. It protects them while farming. He explained how the program began in the late 1970's, gave some facts and figures about farms in this area, and answered several questions from Manager Mark Taylor and Supervisor Mark Hoenig. He said letters are usually sent to property owners of 10 acres or more. He said if something is done, it is usually by resolution and reviews are done every seven years. Mr. Petrella would like to know if the Township is interested in this program. He left his phone numbers. The Manager and Supervisors thanked him for attending the meeting.

MANAGER

Township Manager Mark Taylor had the following items for discussion or action:

1. Updated Employee Handbook:

Manager Taylor said that he and Supervisor Hoenig had met regarding a handbook for Township employees about a year ago and we have finally received a copy of the handbook. He has given copies to the Supervisors to look over. The Manager said that he has questions about items on at least 15 pages and he has also discovered some typos. He will put his concerns in writing. He wants to make sure it is a handbook that fits the Township and not just a blanket handbook. He will eventually go over the handbook with department heads and will welcome feedback from employees and from the Supervisors. It will most likely be adopted by resolution. He will speak to Solicitor Verlihay regarding this.

2. Communication Tower Lease:

Manager Taylor said he has been working on a communication tower lease. He said the Cohen Law Group is negotiating on behalf of the Township for the communication tower to be erected at Chippewa Park. The amount began at \$500 per month and is now at \$750 per month. Instead of 5% increments every 5 years it is now at 6.5%. He is not certain, but the term may be 40 years. Mr. Taylor said that the final agreement will be well worth the cost of hiring the Cohen Group to negotiate for us. He will give the Supervisors additional information concerning the lease soon.

3. New International 7600 Truck:

Manager Taylor said that the new truck the Township is getting as a result of a DEP grant should be arriving today. He noted that the Township also received other items, including fencing and a shed from this grant. He said the paperwork is ready and we will start close-out procedures for the grant. It could take 3 months to a year for reimbursement. Our share is about \$12,000.

With nothing further to come before the Board, the meeting was adjourned at 9:15.

Secretary

Chairman