

**CHIPPEWA TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
of the
APRIL 12, 2017
AGENDA MEETING**

The Chippewa Township Board of Supervisors held their monthly Agenda Meeting at 8:30 a.m. on Wednesday, April 12, 2017. Present were Chairman Jim Bouril, Supervisor Nancy Lamey, Supervisor Mark Hoenig, Manager Mark Taylor, Assistant Secretary/Treasurer Rich Bebout, Code Enforcement Officer Dawna Pella, and Administrative Assistant Cindy Clark.

Chairman Bouril brought the meeting to order.

VISITORS

Chief Berchtold attended.

MANAGER

Manager Mark Taylor had listed the following items on the agenda for discussion or action:

1. G. I. S. Update:

Manager Taylor said that he met with a GIS technician from Hanover Engineering. He said he uses the GIS system often in his office to look for properties, etc. Our mapping was done in 2008 or 2009 and is outdated. He said that if we get this updated we can locate catch basins and outfalls. He is trying to work with the Assessment Office about charges.

2. Baseball Sign Request (Chippewa Park):

The Manager said that he receives many requests from groups for what he refers to as signs that “celebrate the success of the season”. He recently was asked about erecting a sign commending the baseball team. He suggested placing it at the ball field area where the baseball games are played and said his advice was taken. He said he would rather see signs such as these placed in the vicinity of the fields instead of placed throughout the Township. He feels some signs don’t get noticed when they are placed in different areas in the Township. He said he would like to see this one placed to the right when you are entering the park. He asked the Supervisors for their opinions on this. Chairman Bouril said that he agrees with this plan.

3. Little Free Library Request:

Mr. Taylor said that the Girl Scouts would like to place a Little Free Library box near the Township playground behind the Municipal Building. People can grab a book and then replace it there. There presently is one at the Blackhawk Intermediate School. He said that the library downstairs is supportive of this plan.

4. AED Purchase:

Rich Bebout spoke about the cost of automated external defibrillators from Cintas and from Zoll. He said that at a price of approximately \$7000 there would be a \$24,000 savings over a 5-year period if the Township goes with Zoll instead of with Cintas. He explained the different price structure and there were some questions. The Township is looking at units for the main floor of the Municipal Building, the Police Department, our recreation area and the library.

MR. HOENIG MOVED TO APPROVE the purchase of AED units from Zoll. Ms. Lamey seconded the motion and with no further discussion the motion carried.

5. Request to hire two part-time officers:

The Supervisors had been provided a letter from Chief Berchtold. The letter indicated that due to the retirement of Sergeant Huffman and the resignation of Officer DeGiorno he would like permission to hire two part-time officers to replace them. This would bring the number to 8 full-time officers and 8 part-time officers. Chief Berchtold said that he has an adequate number of applications at this time and we would not have to incur the expense of advertising.

MR. HOENIG MOVED TO APPROVE the hiring of two part-time officers. Ms. Lamey seconded the motion and with no further discussion the motion carried.

6. Resolution # 2017-6:

A CD came due. Rich Bebout and Beth Popik shopped around and WesBanco provided the best interest rate.

MR. HOENIG MOVED TO APPROVE the recommendation for WesBanco. Mr. Lamey seconded the motion and with no further discussion the motion carried.

7. Resolution # 2017-7:

Mr. Taylor said this is a resolution for plan revision for new land development. This involves the expansion of the sewer system for the new development along Route 51. The Sanitary Authority needs this resolution, but Manager Taylor said that a vote on this can be taken at the April 19th Supervisors' meeting.

8. Cell Tower Lease:

The Manager said that he received the finalized cell tower lease from the Cohen Group. The Cohen Group feels this is the best rate the Township can get. Mr. Taylor will work with Solicitor Verlihay concerning the taxable/non-taxable issue with this property.

9. Employee Handbook:

Manager Taylor has been going over concerns and adjustments needed in the proposed employee handbook. He said he provided copies to the Supervisors to look over. He plans to meet with the staff and departments heads to see if they have questions or concerns.

SUPERVISORS' BUSINESS

Mr. Bouril said that an executive session was needed at this time to discuss a personnel matter. At 8:55, Chairman Bouril, Supervisor Lamey, Supervisor Hoenig, Manager Mark Taylor and Chief Berchtold left the main meeting room and held a 28-minute executive session in the small meeting room.

At 9:23 they all returned to the main meeting room.

Chairman Bouril announced that a police personnel matter had been discussed. He said that there were some questions but no decisions were made during the executive session.

ADJOURNMENT

With nothing further to come before the Board, Mr. Bouril adjourned the meeting at 9:25 a.m.

Secretary

Chairman

