

**CHIPPEWA TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
of the
SEPTEMBER 13, 2017
AGENDA MEETING**

The Chippewa Township Board of Supervisors held their monthly Agenda Meeting at 8:30 a.m. on Wednesday, September 13, 2017. Present were Supervisor Nancy Lamey, Supervisor Mark Hoenig, Manager Mark Taylor, Assistant Secretary/Treasurer Rich Bebout, Code Enforcement Officer Dawna Pella and Administrative Assistant Cindy Clark. Chairman Bouril did not attend.

Vice Chairman Nancy Lamey brought the meeting to order.

VISITORS

Chief Berchtold attended.

MANAGER

Township Manager Mark Taylor had listed the following items on the agenda for discussion or action:

1. MMO for Uniform and Non-Uniform Pension Plan:

Manager Taylor provided the Supervisors with copies of the MMO information as required (the Uniform & Non-uniform Employees' Pension Plan Financial Requirement and Minimum Municipal Obligation for 2018 Municipal Budget). He said he presents this to the Supervisors each year and this is about our contribution to keep the pension plan running strong. He said to let him know if they have any questions about it.

2. Penn State Internship Program:

Manager Taylor has spoken to Brenda Shultz of Penn State-Beaver about possibly using an intern to help Chuck Wissner with park duties, including scheduling of the fields and helping with park events. Last Friday Rich Bebout provided Ms. Shultz with Township information including the Job Summary, Level of Responsibility, Major Duties and Qualifications we would require of the intern chosen. She will see if she can find someone from the Beaver campus or one of the other Penn State campuses.

3. Military Banner Program:

The Evans City Mayor had spoken to the Supervisors several weeks ago regarding a Military Banner Program that Chippewa Township wants to implement in Veterans Park and at the Municipal Building. Rich Bebout has been researching this and said that many communities are having these banner programs now. He feels it is a wonderful program. 144 banners could be hung at Veterans Park and another 52 could be hung near the Municipal Building for a total of 196 banners. The families of the veterans would pay \$80. There was discussion about how long they would be on display and it was noted that although some communities keep theirs up all year, we would probably only display ours from Memorial Day to Veterans' Day due to bad weather taking a toll on them. Our Road Department crew will be responsible for putting them up and taking them down. Manager Taylor said that it shouldn't be too hard to remove them for the winter months if we leave the brackets on the poles. He feels we should only place them at Veterans Park and near the Municipal Building since we don't have an actual downtown area, and also because it might be unsafe for our road crew to be hanging them near the busy highway with the lift that Chippewa has. Although the program will be open to everyone, the residents of Chippewa Township will be notified of the banner program first through the fall newsletter which should go out in the month of October. Those getting newsletters will have the first opportunity to order a banner. Manager Taylor said they didn't want to make too many rules about who can order a banner because that would be very confusing and it would be hard to draw lines. He said he welcomes comments about this program from the Supervisors.

4. Clear.gov Software:

Three pages of CLEARGOV information were provided to the Supervisors. CLEARGOV has the ability to pull Township information, show breakdowns of information and show how we compare to other municipalities. It would show at a glance how Chippewa Township is spending its money. Rich Bebout said this would make it easier for the Supervisors to look at the budgets and make decisions about the budget. The CLEARGOV cost is \$1750.00 for one year. Manager Taylor feels we should give this a try and added that if the program isn't as helpful as we thought it would be we can leave the program after the year is over.

5. Resolution # 2017-10:
In Support of a Citizens' Commission for Legislative and Congressional Redistricting:

Supervisor Hoenig explained that this resolution is to stop townships from being divided by redistricting and to assure that each township will have just have one representative. Maps are being redrawn for the benefit of a political party. This is asking for natural boundaries. Many other cities have passed this resolution. Representative Marshall is a co-sponsor of this. Mr. Taylor said that this will be on next Wednesday's agenda.

6. Northwestern Human Services of PA – Consolidation Plan:

Manager Taylor said this is off of Theodore Drive and the plans for this are in the Supervisors' office. They are consolidating land. They want to add on to the right side of the property. They own two big lots and wouldn't meet the building set-back requirements so they had to do a lot line removal. Since they own two big lots there, they originally wanted to go off the back but they realized that the property line wasn't where they thought it was so their request was denied. So they asked about using land on the side which would require a lot line removal. He said that it was reviewed last night at the Planning Commission meeting and there are a few contingencies to take care of.

7. Amanda L. Kalcevic – Plan of Subdivision:

This property is off of Achortown Road. Manager Taylor said that she is subdividing a lot. The owner has to go through a DEP planning module because there is no public sewer there. He said the sewage issue has to be figured out and said that this could be a lengthy process. He said the subdivision plans are fine with just a few notes on the drawings but the planning module still has to be done. This will be discussed at the Supervisors' regular meeting next Wednesday night.

MANAGER'S MISCELLANEOUS ITEMS

Manager Taylor said that the mobile clinic will be located outside the Township Building on Monday, October 9th from about 6 a.m. to 6 p.m. The library downstairs and Representative Marshall's office will both be closed for the Columbus Day holiday on that day, which will make the traffic & parking for the mobile clinic easier. There will be less people in and out of the Township building on the holiday which is the reason the Manager chose October 9th. He will figure out the details and decide where the unit should park prior to that day.

MISCELLANEOUS ITEMS

Rich Beabout noted that the Township received an unclaimed funds check in the amount of \$1514.72. Beth Popik will put this money into the General Fund. This was from the 1990's.

SUPERVISORS' BUSINESS

None.

ADJOURNMENT

With nothing further to come before the Board, Ms. Lamey adjourned the meeting at 8:55 a.m.

Secretary

Chairman
