

**CHIPPEWA TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
of the  
MAY 16, 2018  
REGULAR MEETING**

The Chippewa Township Board of Supervisors held their monthly Regular Meeting on Wednesday, May 16, 2018, at 7:30 p.m. Present were Chairman Jim Bouril, Supervisor Nancy Lamey, Supervisor Mark Hoenig, Manager Mark Taylor, Assistant Secretary/Treasurer Rich Bebout, Attorney George Verlihay, Code Enforcement Officer Dawna Pella and Administrative Assistant Cindy Clark.

Chairman Bouril called the meeting to order.

**VISITORS**

Chief Berchtold attended.

**MINUTES**

Chairman Bouril had the following minutes for review:

1. April 11, 2018 Supervisors' Agenda Meeting
2. April 18, 2018 Supervisors' Regular Meeting

There were no additions or corrections and the minutes were approved as presented.

The Supervisors acknowledged the minutes of the following meetings:

1. March 19, 2018 Sanitary Authority Board Meeting
2. April 2, 2018 Recreation Board Meeting
3. April 10, 2018 Planning Commission Meeting

(the Planning Commission minutes were presented but were not listed on the Agenda as they were received after the Agenda was sent out on Tuesday)

### ITEMS TO BE ACTED ON

None.

### REPORTS

Chairman Bouril had the following April reports for review:

1. Financial Report
2. Police Department Report
3. Road Report
4. Wage Tax/OPT Report
5. Real Estate Tax Report
6. Zoning Report
7. Code Enforcement Officer's Report
8. Fire Report

(the Fire Report was presented but was not listed on the Agenda as it was received after the Agenda was sent out on Tuesday)

### MANAGER'S REPORT

Manager Taylor had the following items listed on the agenda for discussion:

1. Solicitation Ordinance:

Manager Taylor said that he has asked Solicitor Verlihay for assistance regarding solicitation permits. It is common for people to apply for these through our Police Department. When denied, individuals have called the Township and spoken to Dawna Pella who has explained that they do not meet the Township's criteria for a solicitation permit. Recently someone who was denied wanted to speak to the Manager. After that, they contacted Attorney Verlihay. Manager Taylor said we have tried to keep the residents of Chippewa safe and we do not want them to worry about who may come to their door or what the intentions may be of those who come to their door, but we also do not want to violate people's first amendment rights. Attorney Verlihay has looked over what the Township has to allow by law. Manager Taylor explained that presently requests to sell produce, etc. at roadside stands were handled through our upstairs offices, while

solicitation permits were handled by the police Department downstairs. Attorney Verlihay drafted a letter/permit that had the following requirements and would pertain to the pest control company only. The stipulations in his letter included: There are to be no door to door sales after 8:30 p.m. or prior to 9 a.m. from Monday through Saturday. Sunday solicitation hours would be from 9 a.m. to 6:30 p.m. He said these are the same hours that many brick & mortar stores are open. There is to be no soliciting on holidays or on days observed as holidays. The solicitors must leave the property in a prompt and courteous manner if the property owner asks them to leave. The permit would be for a year, from May 20, 2018 to May 20, 2019. The person soliciting must display a badge with the name and dates on the badge. The solicitor would also have to provide the name and address of the person in Pennsylvania upon whom service of process could be made. He said since solicitors are here today and gone tomorrow this information is needed in case of a suit. This would have to be given for 2 years after the permit expires because of the two-year statute of limitations. The Township may post a note on the web site that explains that the permit has been issued but that it is not an endorsement of the company by the Township. When questioned, Attorney Verlihay said that a "No Solicitation" sign or a "No Trespassing" sign can be a resident's answer as to whether or not they want door-to-door solicitors coming to their homes.

**MR. HOENIG MOVED TO DIRECT** Attorney Verlihay to send the letter/permit regarding solicitation in the Township. Ms. Lamey seconded the motion and with no further discussion, the motion carried.

2. Upgrading Our Camera System at the Municipal Building:

Manager Taylor provided the Supervisors with copies of a proposal prepared by Select Security for a camera system upgrade. He said the present camera system is 18 years old and needs to be upgraded. The proposed plan would include 3 additional cameras in the building. He said it shouldn't cost too much. He explained where they would be placed downstairs. The Manager said that many groups use the downstairs meeting room. He said at times different groups use the room at different times during the same evening. One group might rent the room from 6 to 7 and another group may come in at 7:30. Some renters allow young children to roam the halls and at times could blame the other group if there are problems. Manager Taylor said that he would need authorization from the Supervisors to move forward with this plan to upgrade the camera system.

**MR. HOENIG MOVED TO UPGRADE THE CAMERA SYSTEM.** Ms. Lamey seconded the motion. She asked about the price and Mr. Taylor explained the price breakdown. Motion carried.

3. Military Banner Program:

Manager Taylor said that Rich Bebout has been working on the military banner project. The crews put up 14 banners last week and the Manager said they look good and people think it is a great program. Many people are looking at them and some of them are making inquiries about how to order them so there will likely be additional orders.

**MANAGER'S MISCELLANEOUS ITEMS**

Manager Taylor said that he received a quote from Vance to do work on Veterans Park baseball fields. He has been speaking with Chuck Wissner about this. He said that the baseball fields at Veterans Park have not been addressed for three years so they are getting out of shape. He said that Brad is doing a great job but he can only do so much. Attorney Verlihay mentioned water on the fields. Vance approached Chuck Wissner about work that needs to be done. The cost will be split with them doing one field. The cost will be \$3255 per field. The Manager said it is probably time to address this.

**MR. HOENIG MOVED TO PROCEED** with field work at Veterans Park. Ms. Lamey seconded the motion and the motion carried.

**PAYMENT OF BILLS**

Chairman Bouril had the April 2018 bills for review

**MR. HOENIG MOVED TO APPROVE** payment of the April 2018 bills. The motion was seconded by Ms. Lamey and with no further discussion the motion carried.

**SOLICITOR'S BUSINESS**

Solicitor Verlihay thanked Chief Berchtold for following up on his complaint about the loud booms heard and felt in the Township. Charges were filed. The ATF and the FBI got involved. Solicitor Verlihay was told that this was in the area of a gas line and also that a trailer was knocked off its foundation. When he eventually gets the report on this, the Chief will give a copy of it to Solicitor Verlihay and a copy to the Supervisors.

**SUPERVISORS' BUSINESS**

None.

**ADJOURNMENT/MEETING DATES**

With nothing further to come before the Board Mr. Bouril adjourned the meeting at 8:05 p.m.

The scheduled meeting dates for June are: Agenda Meeting: Wednesday, June 13<sup>th</sup> at 8:30 a.m.,  
Regular Meeting: Wednesday, June 20<sup>th</sup> at 7:30 p.m.

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Secretary

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Chairman