

**CHIPPEWA TOWNSHIP  
BOARD OF SUPERVISORS  
MINUTES  
of the  
JANUARY 19, 2022  
REGULAR MEETING**

The Chippewa Township Board of Supervisors held their monthly Regular Meeting on Wednesday, January 19, 2022, at 6:30 p.m. Present were Supervisor Dan Woodske, Supervisor Bryan Wright, Manager Mark Taylor, Assistant Secretary/Treasurer Rich Bebout, Solicitor Shannon Steele, Code Enforcement Officer Dawna Pella, and Administrative Assistant Cindy Clark. Chairman Jim Bouril was not present so Vice Chairman Dan Woodske took over his duties.

Vice Chairman Woodske called the meeting to order.

**VISITORS**

Chief Eric Hermick, Jenna Krizan, John Deltino, Janeen Lanham, and Michael Krueger attended.

Janeen Lanham and Michael Krueger introduced themselves as newly elected auditors and offered their services that they said may or may not be needed by the Township. They gave a little bit of their background histories and offered to participate in current affairs in the Township by being seated on boards or commissions if asked.

**MINUTES**

Mr. Woodske had the following minutes for review:

1. December 8, 2021 Supervisors' Agenda Meeting
2. December 15, 2021 Supervisors' Regular Meeting

Since Chairman Bouril was not present and Supervisor Bryan Wright had not attended the December meetings, it was decided that the two sets of December minutes would be held and reviewed at a future meeting when Chairman Bouril returns from his vacation. They were tabled and no action was taken regarding the December minutes.

Supervisors acknowledged the minutes of the following meetings:

1. December 14, 2021 Planning Commission Meeting
2. January 3, 2022 Recreation Board Meeting

### ITEM TO BE ACTED ON

A hearing regarding the request by Jenna Krizan to have a Conditional Use Permit for a home day care business at 122 Janet Street had been held prior to the Regular Meeting, at 6 p.m.

**MR. WRIGHT MADE A MOTION TO APPROVE** the Conditional Use Permit for Jenna Krizan at 122 Janet Street for a home day care facility. Mr. Woodske seconded the motion, and with no further discussion, the motion carried.

Mr. Woodske thanked Ms. Krizan for her patience with the process and congratulated her on her new business venture. Manager Taylor also thanked her and said he would provide additional assistance for her if needed.

### REPORTS

Vice Chairman Woodske had the following reports for review:

1. Financial Report
2. Police Department Report (December and Yearly)
3. Road Report (December)
4. Wage Tax/OPT Report
5. Real Estate Tax Report
6. Zoning Report (December, Quarterly, Yearly)
7. Code Enforcement Officer's Report (December and Yearly)

No Fire Report was submitted.

### MANAGER'S REPORT

Manager Taylor had the following items listed on the agenda for discussion:

1. Ali/Garciglia Plan of Lot Revision:

Manager Taylor said this is off of Emmet Drive with Garciglia getting property from Ali for the construction of a detached garage. He said that the Planning Commission has recommended that this be approved.

**MR. WRIGHT MOVED TO APPROVE** the Allli/Garciglia Plan of Lot Revision. Mr. Woodske seconded the motion and with no further discussion the motion carried.

2. Recreation Board Appointments:

Manager Taylor explained that Cindy Clark keeps track of those who are appointed to sit on the various Township boards and commissions and she also keeps track of when their terms expire. Lauren Doyle had given her a list of those who will be serving on the Recreation Board in 2022, and Cindy Clark had typed a memo regarding these appointments for the Supervisors to review before the meeting. Manager Taylor said that the new Recreation Director may not have been aware that those serving on the Recreation Board are appointed to terms that expire at various times. He added that the board members will have to be voted on by the Supervisors.

The memo listed the following:

Appoint Sally Diehl, formerly an alternate Board member, to the unexpired term of Teresa Wright. This is a 4-year term that will end on February 10, 2023.

Appoint Brad Verlihay, formerly an alternate Board member, to the unexpired term of Kent Parkhill. This is a 4-year term that will end on December 31, 2023.

Appoint Steve Zachewicz, formerly an alternate Board member, to the unexpired term of Chuck Wissner. This 4-year term will end on October 12, 2024.

Appoint Gina Martyak, as a new appointee. This is a 4-year term that will end on December 31, 2023.

**MR. WRIGHT MOVED TO APPOINT** Sally Diehl, Brad Verlihay, Steve Zachewicz, and Gina Martyak to the Recreation Board for the terms listed on the memo presented. Mr. Woodske seconded the motion and with no further discussion the motion carried.

3. Police Officer Training Hosted at Veterans Park (Chief Hermick):

Chief Hermick said that the Township hosted a regional DUI certification training at our field house and it was well attended. Officers from various counties attended and there were 17 in the class. There were some questions about the Township's new breathalyzer machine and the Chief said our officers use the machine 11 to 14 times per month and outside agencies use it about twice a week. It was noted that it has probably paid for itself by now.

### PAYMENT OF BILLS

Mr. Woodske had the December 2021 bills for review.

**MR. WRIGHT MOVED TO APPROVE** payment of the December 2021 bills. The motion was seconded by Mr. Woodske, and with no further discussion the motion carried.

### SOLICITOR'S BUSINESS

Solicitor Shannon Steele said that she had been reviewing and editing an agreement given to her from the Recreation Director regarding advertisers. She then requested that the Supervisors add an item regarding a judicial sale stay to tonight's agenda.

**MR. WRIGHT MOVED TO ADD** the item about the judicial sale to tonight's agenda. Mr. Woodske seconded the motion, and with no further discussion the motion carried.

Solicitor Steele then told the Supervisors that the request is to authorize her to attend the motion on January 27<sup>th</sup> and provide the court with the Township's consent that the Township does not have an objection to the request.

**MR. WRIGHT MOVED TO DIRECT SOLICITOR STEELE TO ATTEND** the hearing and provide consent. Mr. Woodske seconded the motion, and with no further discussion the motion carried.

Solicitor Steele said that she will report back to the Supervisors following the hearing on the 27<sup>th</sup>.

### SUPERVISORS' BUSINESS

Mr. Woodske said that the street crew has been doing a good job removing snow.

### ADJOURNMENT/MEETING DATES

With nothing further to come before the Board, the meeting was adjourned at 6:42 p.m.

The scheduled meeting dates for the Supervisors' meetings in February are: Agenda Meeting: Wednesday, Feb. 9, 2022 at 10 a.m.; Regular Meeting: Wednesday, Feb. 16, 2022, at 6:30 p.m.

---

Secretary

---

Chairman