

**CHIPPEWA TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
of the
MARCH 18, 2026
REGULAR MEETING**

The Chippewa Township Board of Supervisors held their monthly Regular Meeting on Wednesday, March 18, 2026, at 6:30 p.m. Present were Chairman Dan Woodske, Supervisor Bryan Wright, Manager Mark Taylor, Solicitor Shannon Steele, Recreation Director/Assistant Manager Lauren Doyle, Code Enforcement Officer Dawna Pella, and Administrative Assistant Cindy Clark.

Supervisor Jim Bouril was not present.

Chairman Dan Woodske called the meeting to order.

VISITORS

Chief Hermick, Gary Clark, and Julie Klein attended. There were no comments from the visitors.

MINUTES

Chairman Woodske had the following minutes for review:

1. February 11, 2026 Supervisors' Agenda Meeting
2. February 18, 2026 Supervisors' Regular Meeting

There were no additions or corrections to the minutes.

MR. WRIGHT MOVED TO APPROVE AS PRESENTED THE MINUTES OF FEBURARY 11TH AND FEBRUARY 18TH. Mr. Woodske seconded the motion and with no further discussion the motion carried.

The Supervisors acknowledged the minutes of the following meeting:

1. February 10, 2026 Planning Commission Meeting

REPORTS

Chairman Woodske had the following reports for review:

1. Financial Report
2. Police Department Report
3. Road Report
4. Wage Tax/OPT Report
5. Real Estate Tax Report
6. Zoning Report
7. Code Enforcement Officer's Report
8. Fire Report
9. Recreation Update

MANAGER'S REPORT

Manager Taylor had the following items listed on the agenda for discussion:

1. Huntington Insurance Policies for 2027:

Manager Taylor said that all of the policies were finalized, but they are still looking into cyber insurance. He said he will speak to our IT company first to make sure services are not duplicated. He told the Supervisors that there is a copy of the information on the desk in their office for them to look over. He said it lists all of the Township policies. Lauren Doyle added that the Township does an annual update.

2. Sign-off for Upgraded School Zone Signals for Highland and BIS:

Manager Taylor said they have been planning to upgrade the system at BIS & Highland for a long time. He said that the Township is required to sign off on this since we will be the owner. He provided drawings for the Supervisors to look over. He said these do need to be upgraded, so he did sign off on this so that the grants can be finalized.

3. Nicholas Librich Retirement Letter:

Manager Taylor said that Nicholas Librich will retire and his retirement date is November 28th, but his last day of work will be on June 11th. The Manager said that he did a great job while working for the Township.

4. Permission to Advertise for Open Position at the Street Department:

Manager Taylor said that since we will be short a worker after Nicholas Librich's retirement, he would like to start advertising and interviewing in April or May so that training can begin. There were some questions about what specific jobs Nicholas Librich did and Manager Taylor said that he did run the street sweeper, but others have been cross-trained in that capacity. He complimented him, saying that he was a great all-around laborer. He said that we will look for the most well-rounded person we can find who can run equipment, and he added that a requirement will be that the person hired holds a CDL.

MR. WRIGHT MOVED TO GRANT PERMISSION TO THE MANAGER TO ADVERTISE FOR THE OPEN POSITION AT THE STREET DEPARTMENT. Mr. Woodske seconded the motion and with no further discussion, the motion carried.

5. Property Maintenance Code Update to 2024 Code:

Manager Taylor said that he forwarded the information on this to Solicitor Steele. He said that the Board wants to move forward with this. This would be for an ordinance to adopt the 2024 Property Maintenance Code. It is updated every three years. Solicitor Steele said she will put language in the ordinance to say "by resolution" from now on to keep up with new changes/updates.

6. Welcome New Staff Member, Julie Klein, to the Township:

Chairman Woodske welcomed Julie Klein, the Township's new employee who began this month.

PAYMENT OF BILLS

Chairman Woodske had the February bills for review.

MR. WRIGHT MOVED TO APPROVE payment of the February bills. The motion was seconded by Mr. Woodske, and with no further discussion the motion carried.

SOLICITOR'S BUSINESS

Solicitor Steele said that there have been questions regarding insurance coverage, workers' comp, liability, pensions, etc. from various officers on the County Drug Task Force. The Solicitor said that a Task Force meeting will be held on March 31st for solicitors and police chiefs. Chief Hermick told her that he will be able to attend this meeting. There was some discussion on this with comments from Chief Hermick and Manager Taylor.

Manager Taylor added that he is still waiting for the County's response regarding Ordinance #271. He said that our Planning Commission has already reviewed this ordinance regulating data centers and they recommend passage. He expects a response from the County in a few days, and he anticipates a hearing being held regarding this next month if there are no comments from the County.

SUPERVISORS' BUSINESS

None.

ADJOURNMENT/MEETING DATES

With nothing further to come before the Board, Chairman Woodske adjourned the meeting at 6:45 p.m.

The scheduled meeting dates for April 2026 are: Agenda Meeting: Wednesday, April 8th, at 10 a.m.; Regular Meeting: Wednesday, April 15th, at 6:30 p.m.

Secretary

Chairman