

**CHIPPEWA TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
of the
REORGANIZATION
MEETING
of
MONDAY, JANUARY 4, 2021, 10 A.M.**

The Chippewa Township Board of Supervisors held their annual Reorganization Meeting on Monday, January 4, 2021 at 10 a.m. Present were Supervisor Jim Bouril, Supervisor Nancy Lamey, Supervisor Dan Woodske, Solicitor George Verlihay, Manager Mark Taylor, Assistant Secretary/Treasurer Rich Bebout and Administrative Assistant Cindy Clark. Dawna Pella did not attend.

CALL TO ORDER

Mr. Bouril brought the meeting to order.

VISITORS

Chief Hermick, Beth Popik, and Eric Chaffee attended.

REORGANIZATION

The first order of business was to seat a new Chairperson of the Board. Mr. Bouril turned the meeting over to Solicitor Verlihay who served as temporary Chairman until a new Chairman could be seated.

Temporary Chairman Verlihay asked for nominations for Chairperson of the Board of Supervisors.

MS. LAMEY MOVED TO NOMINATE Jim Bouril as Chairman of the Board of Supervisors. Motion was seconded by Mr. Woodske. There were no other nominations for Chairman and with no further discussion the motion carried.

Mr. Bouril then took over the Chairmanship. He asked for nominations for the position of Vice Chairperson of the Board.

MR. WOODSKE MOVED TO NOMINATE Nancy Lamey as Vice Chairperson of the Board of Supervisors. The motion was seconded by Mr. Bouril. There were no other nominations for Vice Chairperson and with no further discussion the motion carried.

REORGANIZATION (CONTINUED)

After the Chairman and Vice Chairperson were named, Chairman Bouril said that because of Covid-19 and because he knew of no changes that needed to be made to the list of 39 names and positions listed on the 2020 Department Liaisons, Appointments, & Meeting Schedule list, he would just ask for a motion to rename all those listed below to the same positions for 2021.

Manager – Mark Taylor
Police Chief – Eric Hermick
Solicitor – George Verlihay
Engineer – Michael Baker, KLH Engineers
Code Enforcement Officer – Dawna Pella
Zoning Officer – Mark Taylor
Assistant Zoning Officer – Dawna Pella
Fire Chief – Jaye Graham
Treasurer – Beth Popik
Assistant Treasurer – Mark Taylor/Rich Bebout
Secretary – Mark Taylor
Assistant Secretary – Rich Bebout
Receptionist/Recording Secretary – Cindy Clark
Receptionist/Recording Secretary – Dorinda Roberts
Wage Tax Collector – Berkheimer
Delinquent Real Estate Tax Collector-Linda Rawding
Deputy Real Estate & Delinquent Real Estate Tax Collector – Thomas Householder
Chief Administrative Officer of Police Pension Plan – Township Manager
Chief Administrative Officer of Non-uniform Pension Plan – Township Manager
Auditor – Mark C. Turnley
Sewage Enforcement Officer – AG-Squared/Groves
Depository – Huntington/WesBanco/First National
Vacancy Board - Don Olayer
Police Liaison – Nancy Lamey
Fire Liaison – Nancy Lamey
Public Works Liaison – Dan Woodske
Shade Tree Commission Liaison – Dan Woodske
Recreation Board Liaison – Jim Bouril
Sahli Preserve Advisory Board Liaison – Jim Bouril
Administration Chairman – Dan Woodske
Airport Representative – Nancy Lamey
Water Authority Representative – Dan Woodske
Sewer Authority Representative – Jim Bouril
Council of Gov. (COG) Representative–Nancy Lamey
Council Gov. (COG) Alternate – Dan Woodske
Planning Commission Liaison – Jim Bouril
Zoning Board Liaison – Jim Bouril
State Convention Delegate – Nancy Lamey
State Convention Alternate Delegate – Dan Woodske

MR. WOODSKE MOVED TO APPROVE the 39 names appointed to the positions listed above. Ms. Lamey seconded the motion and with no further discussion the motion carried.

REORGANIZATION (CONTINUED)

Chairman Bouril asked if the days and times of the Board of Supervisors' meetings should remain the same as in 2020. The Agenda Meetings were held on the second Wednesday of the month at 10 a.m. The Regular Meetings were held on the third Wednesday of the month at 6:30 p.m. Work Sessions were held as needed.

MR. WOODSKE MOVED TO CONTINUE to hold the meetings of the Board of Supervisors on the same days and times as in 2020. Ms. Lamey seconded the motion and with no further discussion, the motion carried.

RESOLUTIONS

Chairman Bouril then presented in a group, the following five resolutions for adoption. He said that these are the standard resolutions that are voted on each year.

RESOLUTION NO. 2021-1: A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA RELATIVE TO THE ESTABLISHMENT AND MAINTENANCE OF EMPLOYEES' PENSION, ANNUITY, INSURANCE, AND BENEFIT FUND OR FUNDS, TO AMEND CERTAIN PROVISIONS OF THE PENSION PLAN OR PROGRAM APPLICABLE TO THE POLICE EMPLOYEES OF SAID TOWNSHIP.

RESOLUTION NO. 2021-2: WHEREAS, SECTION 7503 OF THE PENNSYLVANIA EMERGENCY MANAGEMENT SERVICES CODE, 35 PA C.S. SECTION 1702. ET. SEQ. MANDATES THAT CHIPPEWA TOWNSHIP PREPARE, MAINTAIN AND KEEP CURRENT AN EMERGENCY OPERATIONS PLAN FOR THE PREVENTION AND MINIMIZATION OF INJURY AND DAMAGE CAUSED BY A MAJOR EMERGENCY OR DISASTER WITHIN THIS TOWNSHIP; NOW THEREFORE, WE THE UNDERSIGNED SUPERVISORS OF CHIPPEWA TOWNSHIP DO HEREBY APPROVE, ADOPT AND PLACE INTO IMMEDIATE EFFECT THE EMERGENCY OPERATIONS PLAN OF CHIPPEWA TOWNSHIP. THIS PLAN SHALL BE REVIEWED ON AN ANNUAL BASIS TO MAKE CERTAIN THAT IT CONFORMS WITH THE REQUIREMENTS OF THE BEAVER COUNTY EMERGENCY OPERATIONS PLAN.

PROMULGATION: THIS PLAN SUPERSEDES PREVIOUS CHIPPEWA TOWNSHIP PLANS DEVELOPED FOR RESPONSE TO A MAJOR EMERGENCY OR DISASTER. THIS PLAN WAS ADOPTED BY THE BOARD OF SUPERVISORS UNDER RESOLUTION NO. 2021-2 DATED JANUARY 4, 2021.

RESOLUTION NO. 2021-3: A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA AUTHORIZING CHIPPEWA TOWNSHIP TO PARTICIPATE IN THE LOCAL PIGGYBACK PURCHASING PROGRAM AND AUTHORIZING THE TOWNSHIP MANAGER TO EXECUTE ANY CONTRACTS OR AGREEMENTS AUTHORIZED BY THE BOARD OF SUPERVISORS FOR CHIPPEWA TOWNSHIP.

RESOLUTION NO. 2021-4: A RESOLUTION OF THE TOWNSHIP OF CHIPPEWA AUTHORIZING CHIPPEWA TOWNSHIP TO PARTICIPATE IN THE BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS JOINT BIDDING AND THE TOWNSHIP MANAGER TO EXECUTE ANY NECESSARY CONTRACTS, AND/OR OTHER ITEMS NECESSARY TO PARTICIPATE.

RESOLUTION NO. 2021-5: A RESOLUTION OF THE BOARD OF SUPERVISORS IN AND FOR THE TOWNSHIP OF CHIPPEWA, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA ADOPTING CERTAIN FEES FOR SERVICES PROVIDED BY THE TOWNSHIP.

MR. WOODSKE MOVED TO ADOPT the above five resolutions. Motion was seconded by Ms. Lamey and with no further discussion the motion carried.

BOARD APPOINTMENTS

Chairman Bouril announced the names of those on Township boards or commissions whose terms are expiring.

The 3-year term of Lee Vega on the Zoning Hearing Board expired on December 31st.

The 5-year term of Ron Schollaert on the Shade Tree Commission expired on December 31st.

The 5-year term of Donald Jay Paisley on the Sanitary Authority expires on January 4th.

MS. LAMEY MOVED TO REAPPOINT Lee Vega to the Zoning Hearing Board, Ron Schollaert to the Shade Tree Commission, and Donald Jay Paisley to the Sanitary Authority. Mr. Woodske seconded the motion and with no further discussion, the motion carried.

DELEGATES TO STATE CONVENTION

Manager Taylor said that at this time he knew of no one who was planning to attend the State Convention in 2021. Rich Bebout will check into the financial aspect of this to make sure no money is lost.

2021 BENEFITS SHEET AND SALARY SCHEDULE

The next order of business was to adopt the 2021 Benefits Sheet and Salary Schedule. Chairman Bouril asked for a motion on this.

MS. LAMEY MOVED TO APPROVE the 2021 Benefits Sheet and Salary Schedule. Mr. Woodske seconded the motion and with no further discussion, the motion carried.

MANAGER'S AGENDA ITEMS

1. Beaver County Conservation District Info – Memorandum of Understanding:

Manager Taylor said that the Supervisors had been provided copies of the Beaver County Conservation District Memorandum of Understanding. He said they are under new direction and this would need to be approved.

MR. WOODSKE MOVED TO APPROVE the Beaver County Conservation District Memorandum of Understanding. Ms. Lamey seconded the motion and with no further discussion the motion carried.

ADJOURNMENT

With nothing further to come before the Board, Chairman Bouril adjourned the Reorganization Meeting at 10:05 a.m.

MEETING SCHEDULE

The Regular Meeting this month is scheduled for 6:30 p.m. on January 20th. There will be no Agenda Meeting in January.

Secretary

Chairman

2021 DEPARTMENT LIAISONS, APPOINTMENTS, MEETING SCHEDULES

Chairman, Board of Supervisors	Jim Bouril
Vice Chairman, Board of Supervisors	Nancy Lamey
Manager	Mark Taylor
Police Chief	Eric Hermick
Solicitor	George Verlihay
Engineer	Michael Baker, KLH Engineers
Code Enforcement Officer	Dawna Pella
Zoning Officer	Mark Taylor
Assistant Zoning Officer	Dawna Pella
Fire Chief	Jaye Graham
Treasurer	Beth Popik
Assistant Treasurer	Mark Taylor/Rich Bebout
Secretary	Mark Taylor
Assistant Secretary	Rich Bebout
Receptionist/Recording Secretary	Cindy Clark
Receptionist/Recording Secretary	Dorinda Roberts
Wage Tax Collector	Berkheimer
Delinquent Real Estate Tax Collector	Linda Rawding
Deputy Real Estate & Delinquent Real Estate Tax Collector	Thomas Householder
Chief Administrative Officer of Police Pension Plan	Township Manager
Chief Administrative Officer of Non-Uniform Pension Plan	Township Manager
Auditor	Mark C. Turnley
Sewage Enforcement Officer	AG-Squared/Michael Groves
Depository	Huntington/WestBanco/First National
Vacancy Board	Don Olayer
Police Liaison	Nancy Lamey
Fire Liaison	Nancy Lamey
Public Works Liaison	Dan Woodske
Shade Tree Commission Liaison	Dan Woodske
Recreation Board Liaison	Jim Bouril
Sahli Preserve Advisory Board Liaison	Jim Bouril
Administration Chairman	Dan Woodske
Airport Representative	Nancy Lamey
Water Authority Representative	Dan Woodske
Sewer Authority Representative	Jim Bouril
Council of Governments (COG) Representative	Nancy Lamey
Council of Governments (COG) Alternate	Dan Woodske
Planning Commission Liaison	Jim Bouril
Zoning Board Liaison	Jim Bouril
State Convention Delegate	Nancy Lamey
State Convention Alternate Delegate	Dan Woodske
Agenda Meeting Dates and Time	2 nd Wed. of month at 10 a.m.
Regular Meeting Dates and Time	3 rd Wed. of month at 6:30 p.m.
Work Session Dates and Time	As needed. Will be advertised.

